

VILLAGE OF ALSIP
4500 W. 123rd Street
BUILDING DEPT. – COMPLAINT REPORT

Nature of Complaint: (Attach any supporting info)(Photos)_____

Location of Complaint:_____

Complaint Taken by:_____

Date of Complaint:_____

Complaint received by: _____ Email _____ Phone _____ Letter _____ Personal Appearance _____

Name of complainant: _____

Address of complainant:_____

Phone number of complainant:_____

Email of complainant: _____

Signature of Complainant:_____

=====

Date received:____/____/____ **BUILDING DEPARTMENT USE ONLY**

Complainant given to : BLDG. Inspector:_____

Electrical Inspector:_____ **Plumbing Inspector:**_____

Date:____/____/____

ACTION TAKEN:

Signed:_____

NOTE: Action must be taken and report given to Bldg. Comm and complainant within 36 hrs after receipt in Bldg Dept.

