



2015 MERCHANT APPLICATION

September 12, 2015

4516 Mulberry Lane • Alsip IL 60803

(ONE BLOCK NORTH OF ALSIP VILLAGE HALL)

10am – 8pm

FREE ADMISSION • LIVE MUSIC • PETTING ZOO • KIDS ACTIVITIES • BINGO • BEER TENT

The Village of Alsip Mayor's Office of Special Events invites you to participate in our annual Street Fair. This is an exceptional and affordable opportunity to advertise your business, services, and/or products to the community. The Alsip Street Fair is a FREE EVENT and is well attended.

Type of Business: _____ Contact Person: _____

Merchant / Business Name: _____

Phone: _____ Email: _____

Address: _____

City / State / Zip _____

Special Request: _____ Electricity Needed: Yes No

Merchants must supply their own table(s), chairs, tent, and extension cords/power strips. All items and display racks must fit within the 10x10 space; if increased spacing is needed merchants are required to purchase multiple spaces. Electricity IS included in the registration fee. Spaces are not to be left unattended. The Village of Alsip is not responsible for lost, damaged, or stolen property. Merchants must maintain their space in a safe and clean manner.

SET UP: Arrival and set up begins at 8am and should be completed by 9:45am. Merchants are permitted to unload supplies from cars/trucks until 9:30am. No automobiles will be permitted on the street fair grounds after 9:30am. Merchant parking is available at Village Hall and/or Public Works.

TEAR DOWN: Merchants ending at 3pm will not have automobile access for tear down; an ATV is available upon request and is first come first serve. All belongings must be vacated by 10pm. Automobiles will be permitted on the street fair grounds after 8pm or when most pedestrians have vacated and it is safe.

Due to the overwhelming interest in this event, please turn in your application ASAP. Applications will be accepted on a first-come basis. We reserve the right to limit capacity in a specific category. Spaces will not be held without payment. Upon application approval your payment will be processed and an email confirmation will be sent.

Each merchant is required to donate a \$25 item of your choice to be used in a Street Fair Raffle. Your donation will assist with fundraising efforts, help keep this event FREE for our community, and allows you to advertise your business. Your donation must be supplied to the Alsip Village Hall by August 31st.

Applications must be submitted by AUGUST 31ST and returned to:
 Village of Alsip, Attn: Street Fair • 4500 West 123rd Street • Alsip, IL 60803

FOR MORE INFO: Website: villageofalsip.org/alsipstreetfair Email: alsipstreetfair@villageofalsip.org Call: 708-385-6902 ext. 317

PRICING OPTIONS:

- \$ 40 – 10x10 space from 10am to 3pm
- \$ 70 – 10x10 space from 10am to 8pm
- \$100 – PRIME 10x10 SPACE from 10am to 8pm (limited availability)

PAYMENTS ACCEPTED:

- Cash
- Check (payable to Village of Alsip)
- Cashier's Check (payable to Village of Alsip)
- Money Order (payable to Village of Alsip)
- Debit Card (Visa or Mastercard logo visible)

IN PERSON Village Hall

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MAILED IN

- Not Accepted
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- Not Accepted