



## **ABOUT US**

At SOS Children's Villages Illinois, we build Villages that unite brothers and sisters in foster care, surround them with a community of hope, and help them grow into caring and productive adults.

For almost 30 years, SOS Children's Villages Illinois has provided the highest quality of care for Illinois' most vulnerable children and families. We are an independent 501(c) 3 organization. Since our beginning, we have carried on the successful track record of SOS Children's Villages International in transforming children with a broken childhood into caring, productive, self-reliant adults. In addition, we have pioneered a number of successful programs such as providing the children in our care continued support as they enter young adulthood.

Learn more about us and our model at [sosillinois.org](http://sosillinois.org)

## **POSITIONS LISTED BELOW:**

- A. Child Welfare Supervisor
- B. Clinical Supervisor
- C. Director of Programs and Services- Roosevelt Square Village
- D. Education Curriculum Developer

### **A. CHILD WELFARE SUPERVISOR**

The Child Welfare Supervisor provides direct supervision to the case management staff in order to ensure the delivery of quality services to SOS children, foster parents and biological families in order to achieve the particular case goal as outlined and explained in the client service plan.

## **REQUIREMENTS:**

- MSW or other relevant Master's Degree.
- Three years direct service child welfare experience and one year of experience supervising child welfare staff; or 5 years direct service child welfare experience and proven leadership skills.
- DCFS Child Welfare Employee Licensure required; 402 Licensure preferred or ability to pass 402 licensure test within 3 months of employment.
- Experience in behavior management programs and needs assessment helpful.
- Ability to lead a team, including strong communication and organizational skills. Must be able to exercise discretion and independent judgment.
- Ability to work with DCFS, courts, and other social service systems and the ability to relate to the Agency staff and to the public in a courteous and professional manner.
- Ability to handle sensitive and confidential materials.
- Reliable, punctual, and able to manage multiple tasks and able to work flexible hours.
- Ability to work in an alcohol, tobacco and drug-free environment.
- Ability to pass DCFS required criminal background check including CANTS/SACWIS and SORS.
- Ability to provide required DCFS Medical Report/TB test.
- Valid Illinois driver's license with acceptable driving record; insured and reliable transportation.

## **Benefits:**

- Paid room and board
- Healthcare through Blue Cross Blue Shield, which they may qualify for after 90 days of employment
- Accrued Paid Time Off
- Ability to contribute to a 403(B) Retirement Savings Plan

- May qualify for federal loan forgiveness

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**B. CLINICAL SUPERVISOR**

The Clinical Supervisor provides supervision, leadership and direction to assigned clinicians; clinical services, in-home family services, to ensure appropriate therapy and behavioral health services are provided to assigned clients in assigned programs. They are expected to coordinate with appropriate 3<sup>rd</sup> party providers; provide training on clinical issues as needed to other employees; and conduct clinical supervision and leadership organization-wide.

**REQUIREMENTS:**

- A Master's of Social Work from an accredited program, or relevant Master's Degree, and a minimum of three years' experience in clinical practices. Supervisory experience preferred.
- An LCSW or LCPC.
- Certified in administration of IM-CANS, or the ability to obtain certification within 90 days of hire.
- Valid Illinois driver's license with an acceptable driving record and insured and reliable transportation.
- Ability to pass the required DCFS criminal background check, including child abuse and sexual offender registry.
- Ability to work with DCFS, courts, and other social service systems.
- Excellent written and oral communication skills.
- Strong organization and coordination skills.
- Sensitivity to the cultural and socioeconomic characteristics of clients and staff.
- Ability to relate to the clients and staff and to the public in a courteous and professional manner.
- Reliable, punctual, and able to manage multiple tasks.
- Ability to work in a tobacco and alcohol, and drug-free environment.
- Ability to exercise discretion and judgement.
- Ability to handle sensitive and confidential materials.
- Must meet minimum standards for mental health professional as defined by state regulations.
- Knowledge of federal, state, and local residential childcare facility, mental health, substance abuse, and dual diagnosis statutes and regulations; community resources; and social service program.
- Demonstrated appropriate decision-making skills without direct supervision.
- Ability to seek out new methods and principles and be willing to incorporate them into existing practices.
- Knowledge of mental health, substance abuse, and dual diagnostic treatment philosophies and modalities required.
- Knowledge of laws, regulations, and guidelines governing personnel administration and government funding.
- Ability to plan, organize, control, coordinate, direct and interpret the programs, goals, objectives, policies, and procedures that are necessary to maintain a sound organization.
- Ability to work flexible hour.
- Commitment to SOS Illinois philosophy and mission.

Benefits:

- Paid room and board
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- Accrued Paid Time Off
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**C. Director of Programs and Services- Roosevelt Square Village (1200 W. Roosevelt Rd.)**

The Director of Programs & Services is responsible for the overall day-to-day supervision and guidance of Village programs and services to children and Professional Foster Parents. The Director of Programs & Services strategically directs the staff at the Village to facilitate positive and healthy connections among Village members and leads in the creation and implementation of programming to enhance the Village community for all involved, while keeping a focus on the operational success and outcomes of the program.

**QUALIFICATIONS:**

- Masters degree in Social Work or relevant Masters Degree which meets DCFS requirements from an accredited institution.
- A minimum of 5 years social service supervisory experience working with children and families in the child welfare system. Program leadership preferred. LCSW or clinical experience preferred.
- DCFS Child Welfare Employee Licensure required; 402 Licensure.
- Experienced in team building, implementing behavior modification plans and needs assessment.
- Ability to work with DCFS, courts and other social service systems.
- Ability to pass DCFS required criminal background check including CANTS/SACWIS, Drug Screen and SORS.
- Ability to provide required DCFS Medical Report/TB test.
- Valid Illinois driver's license with acceptable driving record; insured and reliable transportation.
- Sensitivity to the cultural and socioeconomic characteristics of clients and staff.
- Ability to relate to the Agency staff and to the public in a courteous and professional manner.
- Strong communication, organizational and computer skills.
- Ability to exercise discretion and independent judgment.
- Ability to handle sensitive and confidential materials.
- Ability to work flexible hours including some weekends.
- Ability to work in an alcohol, tobacco and drug-free environment.
- Commitment to SOS Children's Villages Illinois philosophy and mission.

Benefits:

- Paid room and board
- Healthcare through Blue Cross Blue Shield, which they may qualify for after 90 days of employment
- Accrued Paid Time Off
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#### **D. EDUCATION CURRICULUM DEVELOPER**

In this position, the Curriculum Developer will research, design, and develop engaging, relevant, and high-quality course content focusing on research-based instructional practices, growth mindset, at-risk students, learning sciences, and literacy and mathematical instructional shifts in alignment with state and national standards for teaching and learning. Instructional content should increase student mastery of concepts and skills and should provide guidance for meeting students' individual needs for remediation and/or enrichment. The Curriculum Developer must demonstrate expertise in K–12 traditional and online education, national content standards, and National Standards for Quality Online Learning (NSQ).

Effective communication with teachers, school leaders, program managers, the students' Foster Parents, biological parents, and SOS Illinois staff is essential. Candidates with background knowledge and expertise in online teaching and learning and learning engagement platforms are encouraged to apply.

This position may require working remotely from a home office.

#### **REQUIREMENTS:**

- Bachelor's degree in education, online learning, or related field (Master's degree preferred)
- Minimum of three years' teaching experience with demonstrated success in student achievement
- Minimum of three years' experience with instructional design and teaching and learning processes for K–12 and adult learners
- Knowledge of proven instructional strategies designed for student success in the identified subject area; ability to develop and execute strategies for self-guided and web-based audiences
- Knowledge of Common Core State Standards, individual state standards, national content areas standards, and assessment systems
- Ability to interpret academic performance assessment data to assess student performance and guide instructional practices
- Strong competence with technology including developing and presenting content, using email and the internet, analyzing data, documenting processes and procedures, participating in and hosting of webinar sessions
- Effective communication skills (written and verbal) appropriate to a wide variety of audiences, including students, teachers, parent groups, and colleagues
- Ability to analyze projects, solve problems, prioritize tasks, and work on multiple assignments within tight deadlines in order to accomplish organizational objectives
- Proven effective organizational and time-management skills, with great attention to detail
- Strong soft skills used to manage the work, set priorities, and evaluate progress toward outcomes
- Must enjoy a challenging work environment that requires flexibility, self-direction, creativity, and strong communication skills

#### **Experience:**

- Instructional Design: 3 years (Preferred)

- Curriculum  
Development: 3 years (Preferred)
- K-12 Educator:  
3 years (Required)

Education:

- Bachelor's (Required)
- Master's in Education or related field preferred

Benefits:

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ADA DISCLAIMER/STATEMENT: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. Position responsibilities are intended to describe those functions that are essential to the performance of this job. This position description does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job-related duties requested by management. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

SOS CHILDREN'S VILLAGES ILLINOIS is an equal opportunity employer. Employment, assignment, and promotion practices are carried out in accordance with all applicable laws, rules, regulations and orders without regard to race, religion, color, national origin, physical handicap, social handicap, sex, age, or ancestry.