

# Village of Alsip

## Full- Time Position Available

**JOB TITLE:** Class II Driver / Laborer – Public Works Department

**UNION:** AFSCME

**HOURS:** 7:00 AM to 3:30 PM

**BASIC POSITION FUNCTION:** Various Municipal duties involving driving, plowing, inspection & repair and maintenance.

### **DUTIES AND RESPONSIBILITIES:**

- ☐ Municipal maintenance
- Truck driving (including snow plowing)
- Landscaping duties
- Forestry maintenance
- Sewer inspection and repair
- Usage of powered & non-powered hand tools
- Road maintenance
- Other duties as assigned.

### **POSITION REQUIREMENTS:**

- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools and/or materials used.
- Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form. Ability to exercise independent judgment to adopt or modify methods and standards to meet variations in assigned objective.
- Minimum education of a GED or HS diploma.
- Ability to read, write, understand and communicate in English.

### **TOOLS AND EQUIPMENT USED:**

- Powered & non-powered hand tools
- Trucks and/or snow plowing equipment

### **REQUIRED KNOWLEDGE, SKILL & ABILITY:**

- Must possess a valid Class A or B CDL license in good standing
- Must pass IDOT physical and drug screen
- Must complete a background investigation
- Must meet a 25-mile residency requirement

### **DESIRED EXPERIENCE OR TRAINING:**

- 0-3 years municipality experience in the area of maintenance
- Basic skills in the areas of vehicle and equipment repair desired

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Walks, sits, stands, bends, lifts, climbs ladders and/or stairs. Moves continually during working hours.

Subject to lifting approximately 80 pounds (chest high) with or without assistance. Use hands/fingers to grasp, handle or feel objects, tools, or controls, and reach with hands and arms. Hepatitis vaccine required.

**SELECTION GUIDELINES:**

Formal application, rating of education and experience, oral interview, reference check, background check, physical examination and job related tests may be required.

**HOW TO APPLY:**

Interested parties should submit an application to [hr@villageofalsip.org](mailto:hr@villageofalsip.org).

Resumes and Applications can also be dropped off at the Village Hall Human Resources Office.