

## SPECIFICATIONS

The Village of Alsip is in need of small, permanent asphalt and concrete patching services for the restoration of water main break trenches in streets and parkways throughout the village. The Village of Alsip is also in need of topsoil and sodding/seeding services for the restoration of water main break trenches in parkways throughout the village. This work will be performed under contract at the proposed pricing for a period of one (1) year. Village of Alsip Water Department personnel will provide a list of addresses in need of restoration and identify with white marking paint the extent of the areas to be restored. All work must be completed within 60 days of receipt of assignment from the Water Department. All permanent asphalt/concrete restorations require saw cutting when applicable, removing existing pavement and trench materials to subgrade, compacting, stabilizing and full depth asphalt/concrete repairs. All permanent seed/sod restorations require removing existing trench materials to subgrade, placement of topsoil to the depth specified herein and the placement of sod or seed to match existing conditions. The Contractor shall provide a minimum of three waterings of freshly laid seed/sod. The Contractor shall provide written watering instructions to all adjoining property owners indicating that watering should be performed by the property owners to continue growth of the restored area. The Contractor shall be responsible for traffic control, advance warning, construction barricades and signing at each restoration site once the Contractor begins work and until completion of work at each site. Any situation necessitating a variation from these requirements will be at the direction of authorized personnel within the Village of Alsip Water Department. All expense for labor, materials, removal and disposal of spoils and clean-up shall be included in the proposal pricing. All spoils, debris or waste shall be disposed of in a licensed landfill, recycled, reused, or otherwise disposed of as allowed by State or Federal solid waste disposal laws and regulations. All traffic control, advance warning, construction barricades and signing shall be considered incidental and shall be included in your proposal pricing. Measurement and Payment will be made for only those items described below and included in the Schedule of Unit Prices. All other work will be priced on a case by case basis depending on the work and needs of the restoration project.

### **Abbreviations:**

<b>ADAAG</b>	Americans with Disabilities Act Accessibility Guidelines
<b>HMA</b>	Hot-Mix Asphalt
<b>SSRBC</b>	Standard Specifications for Road and Bridge Construction Illinois Department of Transportation – Adopted January 1, 2012

- A. Concrete Roadway:** Concrete roadway restoration shall consist of the removal of existing concrete and replacement to the depth specified herein. This work shall be done in accordance with the applicable articles in Sections 420 and 440 of the SSRBC. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. The replacement material shall be a minimum of ten inches (10") of Portland cement concrete, Class PV (3500 psi CA-5), finished to match preexisting surface. Payment for **concrete roadway** shall be measured in place and the area computed in square feet.
- B. Concrete Driveway Apron:** Concrete driveway apron restoration shall consist of the removal of existing concrete and replacement to the depth specified herein. This work shall be done in accordance with the applicable articles in Sections 423 and 440 of the SSRBC. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the

subgrade shall be compacted and finished to a firm, smooth surface. The replacement material shall be seven inches (7") of Portland cement concrete, Class PV (3500 psi CA-5), finished to match preexisting surface. Welded wire fabric (6 x 6 - W 2.9 x W 2.9) or rebar (#4 bars @ 18" centers) shall be placed in the apron 2 inches from the top of the concrete surface. Payment for **concrete driveway apron** shall be measured in place and the area computed in square feet.

- C. Concrete Sidewalk:** Concrete sidewalk restoration shall consist of the removal of existing concrete and replacement to the depth specified herein. This work shall be done in accordance with the applicable articles in Sections 424 and 440 of the SSRBC. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. The replacement material shall be five inches (5") of Portland cement concrete, Class Si (3500 psi CA-5), finished to match preexisting surface. Where the sidewalk traverses a driveway the replacement material shall be seven inches (7"). Payment for **concrete sidewalk** shall be measured in place and the area computed in square feet.
- D. Curb Ramps with Detectable Warnings:** Curb ramps shall be constructed in accordance with the ADAAG. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. The replacement material shall be five inches (5") of Portland cement concrete, Class Si (3500 psi CA-5), finished to match preexisting surface. Detectable warnings shall consist of a surface of truncated domes meeting the requirements of the ADAAG and the Village of Alsip Public Works **Detectable Warnings specifications**. Detectable warnings shall be installed at curb ramps, and other locations where pedestrians are required to cross a hazardous vehicular way. Detectable warnings shall also be installed at alleys and commercial entrances when permanent traffic control devices are present. The installation shall be an integral part of the walking surface and only the actual domes shall project above the walking surface. Payment for **curb ramps with detectable warnings** shall be measured in place and the area computed in square feet.
- E. Concrete Curb:** Concrete curb restoration shall consist of the removal of existing concrete curb and replacement to the depth of existing curb. This work shall be done in accordance with the applicable articles in Section 606 of the SSRBC. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. Forms shall be securely staked, braced and held firmly to the required line and grade. Dowel bars shall be installed, two (2) at each joint. The replacement material shall be Portland cement concrete, Class Si (3500 psi CA-5), finished to match preexisting surface profile. Payment for **concrete curb** shall be measured in place and computed in lineal feet.
- F. Asphalt Roadway:** Asphalt roadway restoration shall consist of the removal of the existing pavement and subsequent replacement to the depth specified herein. This work shall be done in accordance with the applicable articles in Sections 406, 440 and 442 of the SSRBC. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. The replacement

material shall be six inches (6") of HMA Binder IL-19.0, 4% @ 70 Gyr, constructed in two lifts and compacted in accordance with the Standard Specifications. The finish surface material shall be one and one half inches (1 ½") of HMA Surface Course, Mix C, N50, 4% @ 50 Gyr. Compaction of the HMA Surface Course shall be accomplished through the use of a properly sized vibratory roller (1.5 ton minimum). The vibratory roller shall be equipped with water tanks and sprinkling devices, or other approved methods, which shall be used to wet the wheels to prevent material pickup. On areas where irregularities, inaccessibility or unavoidable objects make the use of mechanical spreading and finishing impractical the HMA may be spread, raked and luted by hand. Payment for **asphalt roadway** restoration shall be measured in place and the area computed in square feet.

- G. Asphalt Driveway Apron:** Asphalt driveway apron restoration shall consist of the removal of the existing pavement and subsequent replacement to the depth specified herein. This work shall be done in accordance with the applicable articles in Sections 406, 440 and 442 of the SSRBC. The Contractor shall saw-cut to full depth the limits of the repair. All unsuitable material shall be removed and replaced with a minimum two inches (2") of CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. The replacement material shall be three inches (3") of HMA Surface Course, Mix C, N50, 4% @ 50 Gyr. Compaction of the HMA Surface Course shall be accomplished through the use of a properly sized vibratory roller (1.5 ton minimum). The vibratory roller shall be equipped with water tanks and sprinkling devices, or other approved methods, which shall be used to wet the wheels to prevent material pickup. On areas where irregularities, inaccessibility or unavoidable objects make the use of mechanical spreading and finishing impractical the HMA may be spread, raked and luted by hand. Payment for **asphalt driveway apron** restoration shall be measured in place and the area computed in square feet.
- H. Trench Backfill (CA-6):** This work shall consist of furnishing aggregate for backfilling all trenches made in the subgrade of the proposed improvement, and all trenches where the inner edge of the trench is within 2 ft. of the proposed edge of pavement, curb, stabilized shoulder, or sidewalk. All unsuitable material shall be removed and replaced with CA-6 aggregate, and the subgrade shall be compacted and finished to a firm, smooth surface. Placement of **trench backfill** shall be measured for payment in tons.
- I. Topsoil:** Parkway restoration shall consist of the removal of any unsuitable material and placement of topsoil to the depth specified herein. This work shall be done in accordance with the applicable articles in Section 212 of the SSRBC. The Contractor shall square off the area to be restored, trim and excavate the area to a minimum depth of four inches (4"). Topsoil shall be replaced to a thickness equal to that removed up to a maximum of one foot (1'). Topsoil shall be pulverized and free from heavy clay, coarse sand, stones, plants, roots, sticks, and other foreign materials. Prepared surface shall be raked to a fine smooth finish free of irregularities. Finished ground elevations shall allow for the thickness of sod to match grade of existing turf, sidewalk or pavement. Payment for **topsoil** placement shall be measured in place and the volume computed in cubic yards.
- J. Sod:** This work shall be done in accordance with the applicable articles in Section 252 of the SSRBC. Immediately prior, but not in excess of 24 hours before the sod is placed, the soil surface shall be worked until it is free from debris, washes, gullies, clods and stones. All soil surfaces shall be moist when the sod is placed. The sod shall be placed on the prepared surface with the edges in close contact and alternate courses staggered. In ditches, the sod shall be placed with the longer dimension perpendicular to the flow of water in the ditch. The

exposed edges of sod shall be buried flush with the adjacent turf or pavement. Payment for sod shall be measured in place and the area computed in square yards.

- K. Seed and Hay Blanket:** Seed and Hay Blanket shall be used to plant native grasses and to provide erosion control on slopes and ditches. This work shall be done in accordance with the applicable articles in Sections 250 and 280 of the SSRBC. Immediately prior, but not in excess of 24 hours before the seed and hay blanket is placed, the soil surface shall be worked until it is free from debris, washes, gullies, clods and stones. All soil surfaces shall be moist when the seed and hay blanket is placed. The seed and hay blanket shall be cut to size and securely staked in place with biodegradable stakes. Payment for seed and hay blanket shall be measured in place and the area computed in square yards.

## **INVOICES, MEASUREMENT AND PAYMENT**

- A. Invoices:** Invoices shall be submitted on the first of the month for all work performed in the previous month. All invoices must contain sufficient information for the Village of Alsip to verify that the work was performed in accordance with the contract. The Village of Alsip requires that the following information be included in the invoice (or must be in the form of a report which must accompany the invoice) and contain the following information:
- a. Site address.
  - b. Dates services were provided.
  - c. Itemized list of work performed including a description of work performed, quantity and rate/unit price in accordance with the contract.
- B. Measurement:** All work performed shall be inspected by authorized personnel within the Village of Alsip Water Department for quality and quantity.
- a. Measurement and Payment will be made for only those items included in the Schedule of Unit Prices.
  - b. All measurement for payment will be for completed work performed according to the specifications and shall be measured according to the methods outlined in the specifications. Any work not meeting the specifications will be rejected
  - c. Payment for any item is full compensation for furnishing all labor, materials and equipment required to provide a complete and operable item of the work. Any work and material paid under one item will not be paid for under another item. After each worksite has been inspected and the work performed is verified and accepted, the invoice will be submitted for payment.
- C. Payment:** All invoices will be paid within the time specified by the Contract unless any items thereon are questioned, in which event payment will be withheld for those items pending verification of the amount and the validity of the claim.

## **INSURANCE**

Contractor shall procure and maintain (and shall require its subcontractors and suppliers of any tier to procure and maintain), until expiration of the Contractor's warranty period, insurance policies with the following listed insurance coverage and limits of liability from insurers, of recognized responsibility, licensed to do business in all state(s) where Contractor's work is being performed, and having at least an A.M. Best's rating of A8, a Standard & Poor's rating of AA, or a Moody's rating of Aa2, acceptable to the Owner.

- A. Worker's Compensation:** Provide Worker's compensation coverage in the amount of the statutory maximum, and Employer's Liability with the minimum limit of liability of:
- a. \$1,000,000 Per Accident
  - b. \$1,000,000 Disease Each Employee
  - c. \$1,000,000 Disease Aggregate
- B. Commercial General Liability** (ISO 1986 ed. or later Occurrence Form): Furnish Commercial General Liability Insurance (Including Broad Form Contractual Liability) with minimum limits for Bodily Injury and Property Damage:
- a. \$1,000,000 Each Occurrence
  - b. \$2,000,000 General Aggregate
  - c. \$2,000,000 Products/Completed Operations Aggregate

The General Aggregate limit shall apply separately to this project/job location. Contractor may use an umbrella policy acceptable to Owner to meet limit requirements. Coverage shall include Premises Operations; Blanket Contractual Liability; Products-Completed Operations liability (for one year after Owner's acceptance to of the Project); Independent Contractor's Liability; Explosion, Collapse & Underground Damage ("XCU"); Broad Form Property Damage and Personal Injury.

- C. Business Automobile Liability** (most current ISO form): Furnish Business Automobile Liability Insurance including coverage for uninsured and underinsured motorists, hired, owned, and non-owned vehicles, with minimum limits for: \$1,000,000 per occurrence for property damage. Contractor may use an umbrella policy acceptable to the Owner and Contract Administrator to meet limit requirements.
- D. Subcontractors:** Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

## **CONTRACTOR QUALIFICATIONS**

Each proposal must include a brief (one page) profile demonstrating an established, successful track record of past performance in providing services closely related to the requirements specified in this Invitation for Bid (IFB). Explain the Contractor's experience with projects of similar size and scope, number of years in business, and history of the firm. Provide a list of heavy construction equipment owned that will be utilized in the performance of the solicited work.

## REFERENCES

Provide three references containing data regarding projects the Contractor has completed that are similar in size and scope to the requirements specified in this IFB. This description of previous projects shall include overall size, value, owner's name, address and telephone number.

## EVALUATION PROCESS

**A. Evaluation:** The Village of Alsip evaluates three categories of information: responsiveness, responsibility, and price. The Village will consider the information provided in the response and the quality of that information when evaluating responses. If the Village finds a failure or deficiency, the Village may reject the response or reflect the failure or deficiency in the evaluation as appropriate.

**a. Responsiveness:** A Contractor is considered responsive when they have submitted a response that conforms in all material respects to the solicitation and includes all required forms and signatures.

**i.** The Village will determine whether the response complied with the instructions and other administrative requirements for submitting responses. Except for late submissions, and other requirements that by law must be part of the submission, the Village may require that a Contractor correct deficiencies as a condition of further evaluation.

**ii.** The Village will determine whether the response meets the stated requirements. Minor differences or deviations that have negligible impact on the suitability of the supply or service to meet the Village's needs may be accepted or corrections allowed.

**iii.** When the specification calls for "Brand Name or Equal", the brand name product is acceptable. Other products will be considered with proof the other product meets stated specifications and is equivalent to the brand product in terms of quality, performance and desired characteristics.

**b. Responsibility:** A Contractor is considered responsible when it has the capability in all respects to fully perform the contract requirements and have the integrity and reliability that will assure good faith performance. The Village will determine whether the Village can or should do business with a Contractor. The Village may consider factors including, but not limited to certifications, conflict of interest, past performance in business or industry, references (including those found outside the solicitation), compliance with applicable laws, financial responsibility, insurability, equal opportunity compliance, payment of prevailing wages if required by law, capacity to produce or sources of supply, ability to provide required maintenance service or other matters relating to the Contractor's probable ability to deliver in the quality and quantity within the time and price as specified in the solicitation.

**c. Price:** The Village will rank responses in order of price to determine the lowest priced response that meets requirements of responsiveness and responsibility.

**B. Irregular Proposal Submittal:** A proposal shall be considered irregular for any one of the following reasons, any one or more of which may, at the Village of Alsip's discretion, be reason for rejection:

- a. If the forms furnished by the Village of Alsip are not used or are altered or if the proposed costs are not submitted as required and where provided.
- b. If all requested completed attachments do not accompany the proposal submittal.
- c. If there are unauthorized additions, conditional or alternate proposals, or irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning or give the proposer submitting the same a competitive advantage over other proposers.
- d. If the proposer adds any provisions reserving the right to accept or reject any award or to enter into a contract pursuant to an award.
- e. If any proposal is materially unbalanced as to prices for individual items. An unbalanced proposal is one which is based on the prices proposed being significantly less than the cost for some work and/or prices which are significantly overstated for other work. The Village of Alsip will review all proposals submitted and will determine whether any of the unit prices are excessively above or below a reasonable cost analysis value determined by the Contract Administrator.

**C. Disqualification of Proposals:** Any one or more of the following shall be considered as sufficient for the disqualification of a Contractor and the rejection of his/her proposal:

- a. Evidence of collusion among prospective Contractors.
- b. More than one proposal for the same work from an individual, firm, or corporation under the same or different name(s).
- c. Lack of competency, lack of experience and/or lack of adequate machinery, plant and/or other resources.
- d. Unsatisfactory performance record as shown by past work for the Village of Alsip or with any other local, state or federal agency, judged from the standpoint of workmanship and progress.
- e. Incomplete work, which in the judgment of the Village of Alsip, might hinder or prevent prompt completion of additional work, if awarded.
- f. Failure to pay or satisfactorily settle all bills due on former contracts still outstanding at the time of letting.
- g. Failure to comply with any qualification requirements of the Village of Alsip.

- h.** As required by the IFB documents, failure of the successful Contractor to be properly licensed by the Village, County and/or State of Illinois and/or to be insured by a commercial general liability policy and/or worker's compensation policy and/or business automobile liability policy, if applicable.
- i.** Any reason to be determined in good faith, to be in the best interests of the Village of Alsip.

## **AWARD**

The Village is not obligated to award a contract pursuant to this solicitation. If the Village issues an award, the award shall be made to the responsible and responsive Contractor who submits the lowest price. The Village of Alsip reserves the right to award to multiple Contractors if it is determined to be in the best interest of the Village of Alsip. The award of contract(s) shall be at the sole discretion of the Village of Alsip. The Village reserves the right to reject any and all proposals in whole or in part, to waive any technicalities and to make any necessary decisions that are in the best interest of the Village of Alsip. The contents of the proposal of the selected Bidder shall become the basis for a contractual obligation when the award is made.

The Village will provide notice to the apparent low cost Contractor. The notice extends the response time until the parties sign a contract or determine not to sign a contract. If negotiations do not result in an acceptable agreement, the Village shall reject the response and may begin negotiations with another Contractor.

Awarded Contractors must at all times, including during any resulting contract, have financial resources sufficient, in the opinion of the Village, to ensure performance of the contract. Contractor must provide proof upon request. The Village may require a performance bond if, in the opinion of the Village, it will ensure performance of the contract. The Village may terminate the contract if the Contractor lacks the financial resources to perform under the contract.

**SUBMISSION REQUIREMENTS CHECKLIST**

- Proposals must be submitted to the Village of Alsip Clerk's Office on the SCHEDULE OF UNIT PRICING FORM, with attachments when appropriate, on or before the date and time specified for proposal opening. Late proposals will not be considered under any circumstances. If this form is not used, the proposal will be rejected.
- The proposal must be typed or printed in ink. The signature must be in ink. Unsigned proposals will be disqualified. The person signing the proposal should show title or authority to bind his firm in a contract.

Each proposal shall contain a completed:

- Schedule of Unit Pricing form. Each proposal pricing form shall be filled in completely with price quotes in dollars or be designated "No Charge" (N/C). If a Contractor does not wish to bid on a specific line item that line item must be designated "No Bid". Blank line items will automatically be considered nonresponsive.
- Contractor Profile
- References
- Certificate of Bidder Eligibility
- Certificate of Compliance with the Illinois Drug-Free Workplace Act (if applicable)
- Certificate Regarding Sexual Harassment Policy
- Certificate of Prevailing Wage Payment
- Non-Collusion Affidavit

**DUE DATE, TIME AND ADDRESS FOR SUBMISSION OF RESPONSES:**

Due Date: \_\_\_\_\_ Time: \_\_\_\_\_

Each proposal should be placed in a separate sealed envelope completely and properly identified as indicated below.

**Contractor Name**

**Contractor Address**

**Village of Alsip  
Attn: Deborah Venhuizen, Village Clerk  
WD Restoration Proposal IFB 2016-001  
4500 W. 123 St.  
Alsip, Illinois 60803**

**SCHEDULE OF UNIT PRICING FORM  
ASPHALT-CONCRETE PATCHING  
PARKWAY TURF RESTORATION**

**IFB # 2016-001**

PLEASE PROVIDE PRICING IN DEFINED INCREMENTS:

- A. **Concrete Roadway** \$ \_\_\_\_\_ per Sq. Ft.
  - B. **Concrete Driveway Apron** \$ \_\_\_\_\_ per Sq. Ft.
  - C. **Concrete Sidewalk** \$ \_\_\_\_\_ per Sq. Ft.
  - D. **Curb Ramps with Detectable Warnings** \$ \_\_\_\_\_ per Sq. Ft.
  - E. **Concrete Curb** \$ \_\_\_\_\_ per Ln. Ft.
  - F. **Asphalt Roadway** \$ \_\_\_\_\_ per Sq. Ft.
  - G. **Asphalt Driveway Apron** \$ \_\_\_\_\_ per Sq. Ft.
  - H. **Trench Backfill** \$ \_\_\_\_\_ per Ton
  - I. **Topsoil** \$ \_\_\_\_\_ per Cu. Yd.
  - J. **Sod** \$ \_\_\_\_\_ per Sq. Yd.
  - K. **Seed and Hay Blanket** \$ \_\_\_\_\_ per Sq. Yd.
- Unit Price Total (sum of lines A through K) \$ \_\_\_\_\_**

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

**No additional fees or charges will be allowed beyond the above bid prices submitted.**

I \_\_\_\_\_, \_\_\_\_\_ am duly authorized to commit  
(Full Printed Name) (Title)

my company to sell/perform the products/services described herein. I understand by signing this quotation I am not obligating the Village to make this purchase, nor am I signing a contract to sell/perform this product/service. By signing this document I agree to comply with all specifications described herein, unless specifically noted.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**ALL QUOTATIONS MUST BE SIGNED**



**REFERENCES**

Provide three (3) references for companies/cities/agencies/ you have provided similar service. Include each company's/city's name, address, a contact name, title, and phone number, and describe the service you provided (attach and label additional pages for service descriptions if necessary).

**Reference One**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Contact's Phone Number: \_\_\_\_\_

Service Provided: \_\_\_\_\_

**Reference Two**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Contact's Phone Number: \_\_\_\_\_

Service Provided: \_\_\_\_\_

**Reference Three**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Contact's Phone Number: \_\_\_\_\_

Service Provided: \_\_\_\_\_

**CERTIFICATE OF BIDDER ELIGIBILITY**

720 ILCS 5/33E-11 requires that all Contractors bidding for public agencies in the State of Illinois certify that they are not barred from bidding on public contracts for bid rigging or bid rotation.

The following certification must be signed and submitted with bidder's bid proposal.  
FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF THE BIDDER.

\_\_\_\_\_, as part of its bid for \_\_\_\_\_

\_\_\_\_\_  
Certifies that said Contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33 E-4.

Firm Name: \_\_\_\_\_

By: \_\_\_\_\_  
Authorized Agent or Contractor

\_\_\_\_\_  
Title

SUBSCRIBED and SWORN TO before me  
this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**(Contractors with 25 or More Employees)**

**CERTIFICATE OF COMPLIANCE  
WITH ILLINOIS DRUG-FREE  
WORKPLACE ACT**

\_\_\_\_\_, having 25 or more employees, does hereby certify, pursuant to Section 3 of the *Illinois Drug-Free Workplace Act* (30 ILCS 580/3) that [he, she, it] shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the *Illinois Drug-Free Workplace Act* and, further certifies, that [he, she, it] is not ineligible for award of this contract by reason of debarment for a violation of the *Illinois Drug-Free Workplace Act*.

\_\_\_\_\_  
Construction Manager

\_\_\_\_\_  
Date

SUBSCRIBED and SWORN TO before me

this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**CERTIFICATE REGARDING  
SEXUAL HARASSMENT  
POLICY**

\_\_\_\_\_ (Contractor), does hereby certify; pursuant to Section 2-105 of the *Illinois Human Rights Act* (775 ILCS 5/2-105) that (he, she, it) has a written sexual harassment policy that includes, at a minimum, the following information; (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and Human Rights Commission;

(vi) directions on how to contact the Department of Human Rights and Human Rights Commission; and

(vii) protection against retaliation.

By: \_\_\_\_\_  
Contractor

Date: \_\_\_\_\_

SUBSCRIBED and SWORN TO before me

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

### CERTIFICATE OF PREVAILING WAGE PAYMENT

\_\_\_\_\_, Contractor, hereby certifies that all laborers, workers and mechanics performing work under the contract shall not be paid less than the prevailing wage as found by the Illinois Department of Labor or the Board of Education, and that Contractor and all subcontractors shall, in all other respects, comply with the *Prevailing Wage Act* in carrying out work under the contract. If, during the course of work under this contract, the Department of Labor revises the prevailing rate of hourly wages to be paid under this contract, Contractor shall have the sole responsibility and duty to ensure that the revised prevailing rate of hourly wages is paid by the Contractor and all subcontractors to each worker to whom a revised rate is applicable. Revisions to the prevailing wage as set forth above shall not result in an increase in the contract sum. Contractor shall protect, defend, indemnify and hold the Owner harmless for any claims or demands made as a result of Contractor's failure to comply with this certification.

By: \_\_\_\_\_  
Contractor's Authorized Representative

SUBSCRIBED and SWORN TO before me  
this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**NON-COLLUSION AFFIDAVIT**

AFFIDAVIT: "I (we) hereby certify and affirm that my (our) proposal was prepared independently for this project and that it contains no fees or amounts other than for the legitimate execution of this work as specified and that it includes no understanding or agreements in restraint of trade."

(If in Individual)

Signature of Bidder

\_\_\_\_\_ (Seal)

Business Address \_\_\_\_\_

(If a Partnership)

Firm Name \_\_\_\_\_ (Seal)

By \_\_\_\_\_

Business Addresses \_\_\_\_\_

of all Partners \_\_\_\_\_

of the Firm \_\_\_\_\_

(If a Corporation)

Corporate Name \_\_\_\_\_

By \_\_\_\_\_

Business Address \_\_\_\_\_

(CORPORATE SEAL)

Name of Officers: President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Attest: \_\_\_\_\_

Secretary

Name of Bidder \_\_\_\_\_

Date \_\_\_\_\_

Village of Alsip  
Public Works Department

SPECIAL PROVISION FOR  
DETECTABLE WARNINGS

DETECTABLE WARNINGS shall be installed at curb ramps as specified by Section 424 of the Standard Specifications and at locations as shown on the plans or as directed by the Engineer.

The product used for installing detectable warnings shall be the following:

- (a) Prefabricated Cast-In-Place Detectable Warning Panels (2 minimum per ramp)
- (b) Color – Red
- (c) Anchor System – Removable Concrete Anchors (5 minimum per panel)

Manufactured by one of the following:

- (a) Access Products, Inc. (888-679-4022) / Supplier (630-689-7574)
- (b) Armorcast Products Company (818-982-3600)
- (c) Detectable Warning Systems, Inc. (866-999-7452)
- (d) Or approved equal

Submittals as required by Standard Specifications:

- (a) Manufacturer's certification stating the product is fully compliant with the ADAAG.
- (b) Manufacturer's five year warranty
- (c) Manufacturer's specification stating the required materials, equipment, and installation procedures.

Additional installation requirements: Panels that must be cut shall be cut in a neat and workman like manner per manufacturers requirements to match the entire curb ramp width with a minimum of 5 pins per panel cast into concrete ramp. The panel size and method, as shown on the Curb Ramps detail, used for installing detectable warnings shall be approved by the Engineer prior to installation.