

LEGAL NOTICE

VILLAGE OF ALSIP COOK COUNTY, ILLINOIS

INVITATION FOR BIDS

NOTICE IS HEREBY GIVEN by the Mayor and Board of Trustees of the Village of Alsip, Illinois, that sealed bids will be received for the following:

Landscape maintenance for the following locations; Alsip Village Hall, Heritage I, Heritage II, Fire House I, Firehouse II, Water Pumping Station and Alsip Boat Launch. Specifications are available in the Clerk's Office at the Alsip Village Hall between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday.

Bids will be received until 3:00 p.m. on Monday, February 20, 2017, at the Alsip Village Hall, 4500 W. 123rd Street, Alsip, IL. The bids will be publicly opened at the Village Board Meeting at 7:30 p.m. on February 20, 2017.

No bids shall be withdrawn after the opening of the proposals without the consent of the Village of Alsip for a period of thirty (30) days after the scheduled time of closing bids.

The contractor shall be required to furnish sufficient insurance or guaranty of indemnity to the Village of Alsip against any and all claims which may arise for damages to persons or property due to the negligence of himself, his employees or agents, during the performance of the said improvement and until the said improvement has been finally accepted as completed by the Village of Alsip.

The Mayor and Board of Trustees of the Village of Alsip reserve the right to reject any and all bids, to waive any technicalities and to make any necessary decisions that are in the best interest of the Village of Alsip.

Dated this 13th day of January, 2017.

Mayor and Board of Trustees
Village of Alsip
Cook County, IL

Deborah L. Venhuizen
Village Clerk

SPRING SERVICES

Grounds

Clean up all accumulated winter debris and leaves from grounds

Mowing of the grass at approximately 2 1/2 inches

Trimming grass along building, plantings, light poles, and other such obstructions

Clean grass clippings from walks and paved areas

Before cutting grass all debris and weeds will be picked up and removed manually

Planting Beds

Pre-emergent herbicide applied to stone, ground cover or mulched bed areas to inhibit weed growth

Clean up accumulated winter debris and leaves from bed areas

Cut back perennials that were left for winter interest

Mulching all mulch beds to be freshened with approved hardwood mulch

SUMMER THRU FALL

Grounds

Mowing of the grass at approximately 2 1/2 inches

Trimming grass along buildings, plantings, lighting and other obstructions

Clean up all grass clipping from walks and paved areas after mowing

Mowing will be performed weekly (preferably same day unless of holidays then next business day or before)

All debris and clipping will be disposed of off site

Edging performed once a month

Planting Beds

Post emergent herbicides applied to bed areas and cracks in cement and asphalt to control weed growth

Manual weeding, dead heading and removing dead foliage from perennial plantings

Tree and Shrub Care

Evergreens and bushes trimmed 4 times per season

Deciduous shrubs trimmed by cutting the current seasons growth

Deciduous formal hedges trimmed by cutting the current seasons growth

Deciduous trees pruned of suckers growth at the base of the tree

Deciduous trees (all) pruned of lower branches which interferes with pedestrian or vehicular traffic.
Deciduous trees under 20 inches pruned of water sprouts. Deciduous and evergreen trees under 20 inches pruned of dead, broken damaged or diseased branches. This is to be performed when trees are dormant or during the growing season.

Cultivating existing soil beds and tree wells to control weeds (this is to be done once a month)

November

Grounds

Clean up all leaves and debris from grass

Mowing of grass at approximately 1 1/2 inches

Trimming grass along buildings, planting, lights and other obstructions

Clean up grass clippings from walks and paved areas after mowing

Planting Beds

Cut back appropriate perennials for winter

Clean up fall debris from bed areas

In fall months at Heritage II parking lot to be kept clean due to falling leaves (Gas Light Square 3840-12440)

Paper and other debris will be picked up before mowing

All landscape debris, which is accumulated from work performed by contractor, shall be removed at no charge to Village, unless otherwise agreed upon the Village Department Head, Contractor will not use Village scavenger units, if used subject to charges.

Certificate of Insurance will be provided at the time the Bid is submitted

Proposals will include 3-year contract: April through November 2017, 2018 and 2019

A final clean up must be performed on November 30 to ensure all leaves are picked up

All work to be performed and completed in a professional manner

Contractor will make every reasonable effort to perform service on the same day every week to avoid any inconvenience to the Village. In the event of Holidays, or rain, the Contractor may need to reschedule to another day this will usually be next day. Not to exceed 3 days. If grass becomes too long Contractor will bag and dispose all clippings off site at no additional charge to the Village.

All surcharges to be included in contract, such as fuel and scavenger fee etc.

All properties must be BID

Example:

Village Hall	\$1
Heritage I	\$1
Heritage II	\$1
Fire House I	\$1
Fire House II	\$1
Pump Station	\$1
Boat Launch	\$1
Total	\$7

- Ordinance 2-312: Local Preference in Purchasing and Contracting will apply to this bid
- All sights might not be awarded
- Only one contract will be awarded
- All sites will need to be visited before bidding
- Please contact Rodger Early (708) 768-3681 to schedule an appointment
- If Appointment is not made and all properties not visited with Dept. Head bids will not be accepted.

VILLAGE OF ALSIP
Landscape Maintenance Specifications
2017-2019

Locations

Alsip Village Hall

4500 W. 123rd Street

Alsip Heritage I

11949 S. Ridgeway

Alsip Heritage II

3715 W. 123rd Street

Alsip Fire House #1

12600 S. Pulaski

Alsip Fire House #2

11946 S. Laramie

Alsip Water Pumping Station

117th and Kedvale

Alsip Boat Launch

Just off of 127th and Laramie