

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES MEETING
August 18, 2008

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll and the following were present: Trustees Collins, Shapiro, Graczyk, McGreal and Michaels, Mayor Kitching, Clerk Venhuizen and Village Attorney Todd Hayden. Absent: Trustee Godfrey.

MAYOR'S REPORT: Mayor Kitching reported the second annual Village-wide Garage Sale is scheduled for September 20, 2008, and no permits are required for anyone holding a garage sale on that day.

Mayor Kitching presented a request for approval of a 5 year contract with Health Concepts, LLC for the annual maintenance insurance policy for a new water cooler in the Village Hall lunchroom.

CLERK'S REPORT: Clerk Venhuizen presented the July 2008 IDOT MFT allotment totaling \$43,233.05.

Clerk Venhuizen reminded everyone that the Regular Board meeting will not be held on Monday, September 1st due to the Labor Day holiday. The Regular Board meeting is scheduled for Tuesday, September 2nd.

ATTORNEY REPORT: No report.

ENGINEER REPORT: No report.

FINANCE REPORT: Trustee Graczyk presented: a) List of bills dated August 11, 2008 totaling \$920,673.48; b) Request for approval of an Ordinance Authorizing the Issuance of a Promissory Note and Establishing a Line of Credit in the Amount of One Million Dollars. Mayor Kitching reported this Promissory Note is authorized every year to be used in case of an emergency. The two and one-half million dollar note passed last year was never used. c) Request for approval of a Transfer Tax refund in the amount of \$322.00, for Clarice Edwards, 4819 Engle Road. The tax stamp was returned because the sale of the home did not go through.

FIRE DEPARTMENT REPORT: Trustee Michaels reported that Rosemarie Rung, Public Affairs Leader of The Dow Chemical Company is planning an event to dedicate the new Alsip Fire Department Confined Space Training Facility, made possible through an \$80,000 grant from the Dow Chemical Company Foundation. The ribbon cutting ceremony is scheduled for Wednesday, September 10, 2008 from 9:30 a.m. to 11:00 a.m., followed by a luncheon at Fire Station One.

POLICE DEPARTMENT REPORT: Trustee Shapiro presented; a) Request for approval to enter into a participatory agreement with Cook County (Project Gold Shield) authorizing the Village of Alsip to install video surveillance equipment, wireless hotspot, and real time video monitoring applications as part of the Department of Homeland Security's Urban Area Security Grant. The cost to the Village of Alsip would be approximately \$50.00 per month cellular access fee. b) Request for approval of a Resolution for Participation in the County of Cook's Project Gold Shield. c) Request for approval to hire two full time Radio Communications Officers as required per our agreement to provide dispatch duties for the Village of Crestwood. Salaries and benefits for both communications officers would be paid for as part of the monthly fee charged to Crestwood.

Trustee Shapiro requested and received Board consensus to hire one replacement police officer from the current eligibility list due to an unexpected resignation.

PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal reported receipt of a letter of thanks and appreciation from Police Chief Troy to Superintendent Cullen and the Public Works Department for their assistance with the "National Night Out Against Crime Program."

BUILDING DEPARTMENT REPORT: Trustee Shapiro presented a request for approval from FIM, 4845 West 111th Street for permission to conduct a tent sale from August 20, 2008 to September 10, 2008. This is the same tent sale as was held last year and the request is pending review by Deputy Chief Schmitt.

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Board of Trustees meeting
August 18, 2008

HEALTH & POLLUTION: No report.

SEWER & WATER: No report.

LICENSE REPORT: Trustee Collins presented a list of licenses dated August 11, 2008.

PLANNING & ZONING REPORT: No report.

REPORTS OF SPECIAL COMMITTEES

VILLAGE PROPERTY: No report.

INSURANCE COMMITTEE: No report.

ORDINANCE & LEGISLATION: Trustee Michaels presented a request for approval of an Ordinance Amending Chapter 19 (“Traffic and Motor Vehicles”), Article VIII (“Seizure and Impoundment”) of the Municipal Code for the Village of Alsip, Illinois.

LOCAL IMPROVEMENT REPORT: No report.

BOAT LAUNCH: Trustee McGreal presented: a) The committee met last Monday to discuss the progress of the deck installation. b) Request for approval of an additional \$1,500 for labor and materials in completion of the boat docks. This is a budgeted item and was previously approved by consensus of the Board on August 11, 2008. Rub rails are installed but not the cleats. It was a very busy weekend at the Boat Launch as a result of the Chicago Air and Water Show.

PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

Mayor Kitching asked for any item to be removed from the Consent Agenda; there were none.

Motion by Trustee Graczyk to accept the Consent Agenda; seconded by Trustee Shapiro. Roll Call #1: Voting “aye”: Trustees Collins, Shapiro, Graczyk, McGreal and Michaels. Motion carried.

CONSENT AGENDA

- A. Approval of minutes of August 4, 2008 Board meeting.
- B. Approval of minutes of August 11, 2008 Committee meeting.
- C. Approval of an ORDINANCE AUTHORIZING THE ISSUANCE OF A PROMISSORY NOTE AND THE ESTABLISHMENT OF A LINE OF CREDIT IN THE AMOUNT OF \$1,000,000.00. **Ordinance No. 2008-8-2**
- D. Approval of an ORDINANCE AMENDING CHAPTER 19 (“TRAFFIC AND MOTOR VEHICLES”, ARTICLE VIII (“SEIZURE AND IMPOUNDMENT”) OF THE MUNICIPAL CODE FOR THE VILLAGE OF ALSIP, ILLINOIS. **Ordinance No. 2008-8-3**
- E. Approval of a RESOLUTION FOR PARTICIPATION IN THE COUNTY OF COOK’S PROJECT GOLD SHIELD. **Resolution No. 2008-8-R-5**
- F. Approval of a list of bills dated August 11, 2008, totaling \$920,673.48.
- G. Approval of a list of licenses dated August 11, 2008.
- H. Approval of a 5 year contract with Health Concepts, LLC for the annual maintenance insurance policy for a new water cooler in the Village Hall lunchroom.
- I. Approval of a Transfer Tax refund in the amount of \$322.00, for Clarice Edwards, 4819 Engle Road.
- J. Approval of a request to enter into a participatory agreement with Cook County (Project Gold Shield).
- K. Approval for the Police Dept. to hire two full time Radio Communications Officers as required per our agreement to provide dispatch duties for the Village of Crestwood. Salaries and benefits for both communications officers would be paid for as part of the monthly fee charged to Crestwood.

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133 Board of Trustees meeting
134 August 18, 2008
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137 L. Approval of a request from FIM, 4845 West 111th Street for permission to conduct a tent
138 sale from August 20, 2008 to September 10, 2008.
139 M. Approval of the expenditure of \$1500.00 for labor and materials in the completion of
140 the boat docks. This is a budgeted item and was previously approved by consensus of
141 the Board on August 11, 2008.
142 N. Acceptance of committee reports as presented.

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144 Motion by Trustee Shapiro to accept the Consent Agenda as modified; seconded by Trustee
145 Graczyk. Roll Call #2: Voting “aye”: Trustees Collins, Shapiro, Graczyk, McGreal and
146 Michaels. Motion carried.

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148 UNFINISHED BUSINESS: None.

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150 NEW BUSINESS: None.

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152 ADJOURNMENT: Motion by Trustee Graczyk to adjourn; seconded by Trustee Shapiro.
153 Motion carried at approximately 7:45 p.m.

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155 Respectfully submitted,

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159 Deborah Venhuizen
Village Clerk, Alsip, Illinois