

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES MEETING
4 July 7, 2008
5

6 Mayor Kitching called the meeting to order at 7:30 p.m., and called for a motion appointing
7 Deputy Clerk McDowell as Clerk pro tem. Motion by Trustee Graczyk to appoint Deputy Clerk
8 McDowell as Clerk pro tem; seconded by Trustee Shapiro. All in favor; none opposed. Motion
9 carried.

10
11 Clerk pro tem McDowell called the roll and the following members were present: Trustees
12 Collins, Shapiro, Graczyk, Godfrey, and Michaels. Also present were Mayor Kitching, Deputy
13 Clerk McDowell and Village Attorney Todd Hayden. Trustee McGreal and Clerk Venhuizen
14 were absent.

15
16 Mayor Kitching reported the newly formed Alsip Police Honor Guard has been established to
17 represent the Village and its Police Department, its officers and families at police funerals,
18 parades and other ceremonial and community occasions.

19
20 All members of the Police Honor Guard are fully commissioned Alsip Police Officers who
21 volunteer to represent the Alsip Police Department at formal occasions during the year. Members
22 of the Honor Guard are Lieutenant Steve Daddona, Officers Jairo Gutierrez, Jonathan Kane, John
23 McHale, Mark Miller, Hector Puente, and Ross Potter.

24
25 The Police Honor Guard presented the flag and the Mayor led the Pledge of Allegiance.

26
27 MAYOR'S REPORT: Mayor Kitching reported on making application and receiving a grant
28 totaling \$20,000 to make an assembly area outside the Village Hall, and thanked Senator Ed
29 Maloney for assisting.

30
31 Mayor Kitching reported starting next week, 35 gallon wheeled recycling totes will be delivered
32 to residences at no cost to the homeowners. Included will be a letter explaining the recycling
33 program.

34
35 Mayor Kitching presented an Ordinance to Approve an Intergovernmental Combined Dispatch
36 and Communication System Agreement between the Village of Alsip and the Village of
37 Crestwood.

38
39 CLERK'S REPORT: No report.

40 ATTORNEY REPORT: No report.

41 ENGINEER REPORT: No report.

42
43 FINANCE REPORT: Trustee Graczyk presented: a) List of bills dated June 30, 2008 totaling
44 \$479,091.09; b) Request for approval for reissue of the Transfer Tax Refund for 5029 W. 120th
45 Place, Alsip. Original check was approved and issued to Joseph and Dorian Mathis. The reissue
46 of \$672.00 should be made to Applebrook Realty. c) Request for approval of the Ordinance for
47 the 2008-2009 Annual Appropriation. d) Request for approval of the Ordinance Approving the
48 Estimate of Revenues for the Fiscal Year 2008-2009. e) Request for approval of a Resolution
49 Regarding the Class 6b Real Estate Tax Incentive Application of ProLogis.

50
51 FIRE DEPARTMENT REPORT: No report.

52
53 POLICE DEPARTMENT REPORT: Trustee Shapiro presented a request for approval of a
54 Block Party request for 5954 W. 124th Street (124th & Austin and 124th & Mansfield), on August
55 9, 2008, from noon to 11:00 pm., with DJ from 4:00 p.m. to 10:00 p.m.

56
57 Trustee Shapiro thanked the following police officers for their years of service, and presented
58 each with a service pin: Patrolman Scott Kleina – 20 years, Sergeant Chuck Ralphson – 20 years,
59 Sergeant Anne Durkin – 10 years.

60
61 PUBLIC WORKS DEPARTMENT REPORT: Trustee Michaels presented: a) May 2008 Public
62 Works Activity Report; b) Com Ed Tree Trimming Notice.

63
64
65
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68

69 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented a request for approval of a
70 request from Pennant Foods Company, 11746 South Austin Avenue for permission to start work
71 prior to the MWRD permit being issued. They have submitted a hold harmless agreement.

72

73 HEALTH & POLLUTION: No report.

74 SEWER & WATER: No report.

75

76 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated June 30, 2008.

77

78 PLANNING & ZONING REPORT: Trustee Michaels presented: a) Request for approval of an
79 Ordinance Granting a Special Use Permit for Property Located at 11818 S. Cicero Avenue. b)
80 Request for approval for referral to the Planning & Zoning, an Ordinance amending the
81 prohibited special uses in the B-1 Business District.

82

83 REPORTS OF SPECIAL COMMITTEES

84

85 VILLAGE PROPERTY: Trustee Michaels presented: a) Request for approval of a one year full
86 service vending agreement between the Village of Alsip and Autofrost Corporation, 9717 Spring
87 Street, Highland, Indiana to place an ice cream vending machine in the Village Hall, with no cost to
88 the Village. Autofrost agrees to pay the Village of Alsip a monthly commission on the net sales
89 (10% for net sales volume up to \$499.99). b) Request for approval to advertise for bid for seal
90 coating project at Village Hall and Heritage II. This project will consist of patching, seal coating,
91 and restriping the parking lots and walkways. This project has been appropriated in the 2008/2009
92 budget. c) Request for approval to advertise for bid for re-roofing at Heritage II. This project
93 includes tear off of two roofs, re-deck and re-shingle both roofs. These roofs are in poor shape; the
94 decking is heaving and causing leaks into the apartments. This project has been appropriated in the
95 2008/2009 budget. d) Request for approval to advertise for bid for the replacement of two boilers at
96 Heritage II. This project will consist of the removal of the old boilers and replacement of two
97 boilers per building. One boiler is ready to give out and is flooding the basements. This unit is as
98 old as the building. The other unit was replaced about 5-6 years ago, but is undersized and does not
99 heat the building properly. This project has been appropriated in the 2008/2009 budget.

100

101 INSURANCE COMMITTEE: No report.

102 ORDINANCE & LEGISLATION: No report.

103 LOCAL IMPROVEMENT REPORT: No report.

104

105 BOAT LAUNCH: Trustee Godfrey reported Trustee McGreal was scheduled to report on Boat
106 Launch activities and status of repairs.

107

108 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

109

110 Mayor Kitching asked for any item to be removed from the Consent Agenda; there were none.

111

112 Motion by Trustee Graczyk to establish the Consent Agenda; seconded by Trustee Michaels.

113 Roll Call #1: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, and Michaels. Motion
114 carried.

115

116 CONSENT AGENDA

117 A. Approval of minutes of June 16, 2008 Board meeting.

118 B. Approval of minutes of June 30, 2008 Committee meeting.

119 C. Approval of an ORDINANCE FOR THE 2008-2009 ANNUAL APPROPRIATION

120 **Ordinance No. 2008-7-1.**

121 D. Approval of an ORDINANCE APPROVING THE ESTIMATE OF REVENUES FOR THE
122 FISCAL YEAR 2008-2009

123 **Ordinance No. 2008-7-2.**

124 E. Approval of an ORDINANCE TO APPROVE AN INTERGOVERNMENTAL

125 COMBINED DISPATCH AND COMMUNICATION SYSTEM AGREEMENT BETWEEN
126 THE VILLAGE OF ALSIP AND THE VILLAGE OF CRESTWOOD.

127 **Ordinance No. 2008-7-3.**

128 F. Approval of an ORDINANCE GRANTING A SPECIAL USE PERMIT FOR PROPERTY
129 LOCATED AT 11818 S. CICERO AVE.

130 **Ordinance No. 2008-7-152-1.**

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- 133
134 G. Approval of RESOLUTION REGARDING THE CLASS 6b REAL ESTATE TAX
135 INCENTIVE APPLICATION OF PROLOGIS
136 **Resolution No. 2008-7-R-1.**
137 H. Approval of a list of bills dated June 30, 2008, totaling \$479,091.09.
138 I. Approval of a list of licenses dated June 30, 2008.
139 J. Approval for reissue of the Transfer Tax Refund for 5029 W. 120th Place, Alsip. Original
140 check was approved and issued to Joseph and Dorian Mathis. The reissue of \$672.00 should be
141 made to Applebrook Realty.
142 K. Approval of a Block Party request for 5954 W. 124th Street (124th & Austin and 124th &
143 Mansfield), on August 9, 2008, from noon to 11:00 p.m., with DJ from 4:00 p.m. to 10:00 p.m.
144 L. Approval of a request from Pennant Foods Company, 11746 South Austin Avenue for
145 permission to start work prior to the MWRD permit being issued. They have submitted a hold
146 harmless agreement.
147 M. Approval for referral to Planning & Zoning, of an Ordinance amending the prohibited special
148 uses in the B-1 Business District.
149 N. Approval of a one year full service vending agreement between the Village of Alsip and
150 Autofrost Corporation, 9717 Spring Street, Highland, Indiana to place an ice cream vending
151 machine in the Village Hall, with no cost to the Village. Autofrost agrees to pay the Village of
152 Alsip a monthly commission on the net sales (10% for net sales volume up to \$499.99).
153 O. Approval to advertise for bid for seal coating project at Village Hall and Heritage II. This
154 project will consist of patching, seal coating, and restriping the parking lots and walkways.
155 This project has been appropriated in the 2008/2009 budget.
156 P. Approval to advertise for bid for re-roofing at Heritage II. This project includes tear off of two
157 roofs, re-deck and re-shingle both roofs. This project has been appropriated in the 2008/2009
158 budget.
159 Q. Approval to advertise for bid for the replacement of two boilers at Heritage II. This project will
160 consist of the removal of the old boilers and replacement of two boilers per building. This
161 project has been appropriated in the 2008/2009 budget.
162 R. Acceptance of committee reports as presented.

163
164 Motion by Trustee Graczyk to accept the Consent Agenda as presented; seconded by Trustee
165 Godfrey. Roll Call #2: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, and
166 Michaels. Motion carried.

167
168 UNFINISHED BUSINESS: None.

169 NEW BUSINESS: Trustee Graczyk thanked Finance Department employees and Department
170 Heads for their hard work on preparation of the budget.

171
172 Motion by Trustee Graczyk to enter into closed session to discuss collective negotiating matters
173 and to discuss the appointment, employment, compensation and performance of a specific
174 employee of the public body pursuant to 5 ILCS 120/2 (c) (1); seconded by Trustee Shapiro.
175 Roll Call #3: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, and Michaels. Motion
176 carried.

177
178 ADJOURNMENT

179
180 Motion by Trustee Graczyk to adjourn; seconded by Trustee Godfrey. Motion carried at
181 approximately 9:15 p.m.

182 Respectfully submitted,

183
184
185 _____
186 Deborah Venhuizen
Village Clerk, Alsip, Illinois