

VILLAGE OF ALSIP
MINUTES OF
BOARD OF TRUSTEES MEETING
June 16, 2008

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6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll and the
7 following members were present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and
8 Michaels. Also present were Mayor Kitching, Clerk Venhuizen and Village Attorney Todd
9 Hayden.

10
11 MAYOR'S REPORT: Mayor Kitching presented John Woodville with a plaque on behalf of his
12 retirement from the Planning & Zoning Commission. Mayor Kitching expressed appreciation to
13 Commissioner Woodville for his 28 years of dedicated service to the Village of Alsip.

14
15 Mayor Kitching presented a request for approval to allocate \$5000.00 to hire a private contractor
16 to trim and clean up neglected properties while the Village continues to try to locate the owners.
17 When the owners are found, they will be held responsible for the cost of the clean up. This
18 request was previously approved by consensus at the June 9, 2008 Committee meeting, and
19 Sertoma Centre was hired and currently working on four properties.

20
21 CLERK'S REPORT: Clerk Venhuizen presented the May 2008 IDOT MFT allotment totaling
22 \$51,405.52.

23
24 ATTORNEY REPORT: No report.

25
26 ENGINEER REPORT: Tom Lang, Village Engineer, reported the IDOT bid opening for the
27 119th Street, Pulaski to Kostner project and Gallagher Asphalt was the lowest, qualified bidder.
28 Additional information on this project will be provided when received from IDOT.

29
30 FINANCE REPORT: Trustee Graczyk presented a list of bills dated June 9, 2008 totaling
31 \$593,251.02.

32
33 FIRE DEPARTMENT REPORT: Trustee Collins presented a request for approval to contract
34 with Amber Mechanical to replace the obsolete control system that regulates the ventilation
35 system at Fire Station #1. This system failed at the end of May, and a consensus approval was
36 received from the Board at the June 2, 2008 Board meeting to make an emergency purchase, at a
37 cost not to exceed \$24,000.00. An expected second proposal was never received and the request
38 is to approve the sole proposal submitted by Amber Mechanical.

39
40 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) request for approval of an
41 Ordinance Approving an Agreement for Regulation of Parking of Motor Vehicles and Traffic.
42 b) Presentation of the May, 2008 Monthly Report. c) request for approval of a Block Party
43 request for 117th – 118th Tripp, on August 2, 2008, from 11:00 a.m. to 11:00 p.m. with a DJ from
44 11:00 a.m. to 10:00 p.m. d) request for approval of a Block Party request for 4347-4360 W. 118th
45 Street, on August 9, 2008, from 8:00 a.m. to 10:30 p.m. with a DJ from noon to 10:00 p.m.
46 Trustee Shapiro read the following two Letters of Recognition from Chief Robert Troy; 1) letter
47 directed to Officer Joshua Spencer and Officer James Brongiel for the arrest of two suspects
48 resulting in two felony charges filed and all stolen property recovered. It was because of their
49 quick response and attention to detail that the individuals responsible for this criminal act were
50 removed from the streets of our community. 2) letter directed to Officer James Brongiel for his
51 keen observation and experienced interviewing techniques that resulted in two subjects charged
52 with multiple counts of Residential Burglary and the recovery of items from at least two
53 burglaries. Officer Brongiel's work performance during this incident is commendable and
54 certainly worthy of special recognition.

55
56 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented: a) Request for
57 approval to solicit bids for the purchase of two new plow trucks. The first vehicle will be a Ford -
58 550 1-ton dump truck equipped with a 9' snow plow and salt spreader. This vehicle will replace
59 the current unit #17 which has been in the fleet for the past 12 winter seasons. The second
60 vehicle will be a Sterling Actera 6-ton dump truck equipped with a 12' snowplow and salt
61 spreader. This vehicle will replace the current unit #11 which has been in the fleet for the past 14
62 winter seasons. The purchase of both these vehicles is included in the five year capital plan and
63 has been appropriated in the 2008/09 fiscal year budget.

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69 b) Request for approval to solicit bids for the resurfacing of the roof on the public works facility.
70 The current roof on the P.W. facility was last serviced in August 1990 when it was installed and
71 is three years out of warranty and starting to develop leaks. The resurfacing of the roof is
72 included in the five year capital plan and has been appropriated in the 2008/09 fiscal year budget.

73 c) Request for approval to solicit bids for the replacement of the overhead doors in the public
74 works facility. The current doors are the originals which were installed in 1978. They are
75 corroded and the procedure necessary to prepare, prime and paint would be cost prohibitive. The
76 replacement of the overhead doors is included in the five year capital plan and has been
77 appropriated in the 2008/09 fiscal year budget.

78

79 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval to
80 contract with Elevator Inspection Services for inspection and report services on all elevators,
81 escalators, chair lifts, lifts, moving sidewalks, dumbwaiters and accessory equipment operating
82 within the Village of Alsip for one (1) year. All inspections will be performed in accordance with
83 ANSI A17.1 standards by properly licensed Illinois Q.E.I. certified inspectors. These services are
84 as needed for the State Fire Marshal. b) Request from Sertoma Centre to waive building permit
85 fees to install a new fire sprinkler system at their property located at 12006 S. Lawler Ave. This
86 does not apply to building or fire inspections c) Request for approval for Hazelgreen Baptist
87 Church, 5022 W. 115th Street, to hold a garage sale on June 27th & 28th, 2008. d) Request for
88 approval for Hazelgreen Baptist Church, 5022 W. 115th Street, to hold a car wash on June 28,
89 2008 to benefit the children's church. e) Request for approval for T.C. Inc., 5055 W. 111th Street,
90 to install certain machines to conduct business as a sports bar, including 2 Pool Tables, 2 Video
91 Golf Games, 2 Mega-Touch Game machines, 3 Poker Machines and 1 Juke Box.

92 Trustee Shapiro removed item b) the waiving of building permit fees for Sertoma Centre in
93 accordance with Village policy, (Item R on the Consent Agenda).

94 Trustee Shapiro removed 3 Poker Machines from item e) request from T.C. Inc, 5055 W. 111th
95 Street, (amend Item U on the Consent Agenda).

96

97 HEALTH & POLLUTION: No report.

98

99 SEWER & WATER: Trustee Godfrey presented: a) Request for approval to solicit bids to
100 connect a dead end main located on the west side of Stony Creek School. This project would be
101 in conjunction with the Stony Creek School building addition. This project would fall under the
102 water bond project funding and was previously on the list of proposed projects. b) Presentation
103 of the April 2008 Water Dept. Report.

104

105 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated June 9, 2008.

106

107 PLANNING & ZONING REPORT: Trustee Michaels presented: a) Request for approval of an
108 Ordinance Approving the Resubdivision of Property Located at 4836 W. 119th Street, Planning
109 and Zoning Case 2008-5-R-100. The petitioner is seeking to resubdivide one 134.32' x 135' lot
110 into one 65' x 134.32' lot and another into a 70' x 134.32' lot. The Planning & Zoning
111 Commission unanimously recommended approval with the stipulation that an easement is
112 needed across the two lots on the west side of the property and that a revised septic letter is
113 needed stating that if a septic tank is found, it will be removed or crushed according to Village
114 ordinance. b) Request for approval of an Ordinance Approving the Resubdivision of Property
115 Located at 11603 S. Leamington, Planning and Zoning Case 2008-5-R-200. The petitioner is
116 seeking to resubdivide one 110.00' x 134.05' lot into one 55' x 134.05' lot and another 55' x
117 134.05' lot. The Planning & Zoning commission unanimously recommended approval with the
118 stipulation that the petitioner provides a deed or other proof of ownership and also a revised
119 septic statement that if a septic tank is found, it will be removed or crushed according to Village
120 ordinance.

121

122 REPORTS OF SPECIAL COMMITTEES

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124 VILLAGE PROPERTY: Trustee Michaels presented: a) Request for approval to reject all bids
125 received for the bid opening June 9, 2008, for the Heritage Window project, and rebid the project
126 due to the receipt of only one bid.

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134 INSURANCE COMMITTEE: Trustee McGreal presented the March 4, 2008 Loss Prevention
135 Meeting minutes.
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137 ORDINANCE & LEGISLATION: Trustee Godfrey presented: a) Request for approval of an
138 Ordinance Establishing Prevailing Wages for Public Works in the Village of Alsip.
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140 LOCAL IMPROVEMENT REPORT: No report.
141
142 BOAT LAUNCH: Trustee McGreal reported the Boat Launch repair work should start next
143 week.
144
145 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.
146
147 Mayor Kitching asked for any item to be removed from the Consent Agenda. Trustee McGreal
148 removed Item U.
149
150 Motion by Trustee Collins to establish the Consent Agenda as amended; seconded by Trustee
151 Graczyk. Roll Call #1: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and
152 Michaels. Motion carried.
153
154 **CONSENT AGENDA**
155 A. Approval of minutes of June 2, 2008 Board meeting.
156 B. Approval of minutes of June 9, 2008 Committee meeting.
157 C. Approval of an ORDINANCE APPROVING AN AGREEMENT FOR REGULATION
158 OF PARKING OF MOTOR VEHICLES AND TRAFFIC. **Ordinance No. 2008-6-2.**
159 D. Approval of an ORDINANCE APPROVING THE RESUBDIVISION OF PROPERTY
160 LOCATED AT 4836 W. 119TH STREET. **Ordinance No. 2008-152-2**
161 E. Approval of an ORDINANCE APPROVING THE RESUBDIVISION OF PROPERTY
162 LOCATED AT 11603 S. LEAMINGTON. **Ordinance No. 2008-6-152-1.**
163 F. Approval of an ORDINANCE ESTABLISHING PREVAILING WAGES FOR PUBLIC
164 WORKS IN THE VILLAGE OF ALSIP. **Ordinance No. 2008-6-5**
165 G. Approval of a list of bills dated June 9, 2008, totaling \$593,251.02.
166 H. Approval of a list of licenses dated June 9, 2008.
167 I. Approval to allocate \$5000.00 and to hire a private contractor to trim and clean up
168 neglected properties while the Village continues to try to locate the owners who, when
169 found, will be held responsible for the cost of the clean up. This request was previously
170 approved by consensus at the June 9, 2008 Committee meeting.
171 J. Approval of the May 2008 IDOT MFT allotment totaling \$51,405.52.
172 K. Approval to contract with Amber Mechanical to replace the obsolete control system that
173 regulates the ventilation system at Fire Station #1 at a cost not to exceed \$24,000.00.
174 Consensus approval was previously received from the Board at the June 2, 2008 Board
175 meeting to make an emergency purchase.
176 L. Approval of a Block Party request for 117th – 118th Tripp, on August 2, 2008, from 11:00
177 a.m. to 11:00 p.m. with a DJ from 11:00 a.m. to 10:00 p.m.
178 M. Approval of a Block Party request for 4347-4360 W. 118th Street, on August 9, 2008,
179 from 8:00 a.m. to 10:30 p.m. with a DJ from noon to 10:00 p.m.
180 N. Approval to solicit bids for the purchase of two new plow trucks, a Ford -550 1 ton dump
181 truck and a Sterling Actera 6 ton dump truck for the Public Works Dept. The purchase of
182 both these vehicles is included in the five year capital plan and has been appropriated in
183 the 2008/09 fiscal year budget.
184 O. Approval to solicit bids for the resurfacing of the roof on the public works facility.
185 The resurfacing of the roof is included in the five year capital plan and has been
186 appropriated in the 2008/09 fiscal year budget.
187 P. Approval to solicit bids for the replacement of the overhead doors in the public works
188 facility. The replacement of the overhead doors is included in the five year capital plan
189 and has been appropriated in the 2008/09 fiscal year budget.
190 Q. Approval to contract with Elevator Inspection Services for inspection and report services
191 on all elevators, escalators, chair lifts, lifts, moving sidewalks, dumbwaiters and
192 accessory equipment operating within the Village of Alsip for one (1) year. All
193 inspections will be performed in accordance with ANSI A17.1 standards by properly
194 licensed Illinois Q.E.I. certified inspectors. These services are as needed for the State Fire
195 Marshal.
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- 199 R. ~~Approval to waive building permit fees for Sertoma Centre to install a new fire sprinkler~~
200 ~~system at their property located at 12006 S. Lawler Ave. This does not apply to building~~
201 ~~or fire inspections. (removed)~~
202 S. Approval for Hazelgreen Baptist Church, 5022 W. 115th Street, to hold a garage sale on
203 June 27th & 28th, 2008.
204 T. Approval for Hazelgreen Baptist Church, 5022 W. 115th Street, to hold a car wash on
205 June 28, 2008 to benefit the children's church.
206 U. ~~Approval for T.C. Inc., 5055 W. 111th Street, to install certain machines to conduct~~
207 ~~business as a sports bar, including 2 Pool Tables, 2 Video Golf Games, 2 Mega-Touch~~
208 ~~Game machines, 3 Poker Machines and 1 Juke Box. (removed)~~
209 V. Approval to solicit bids to connect a dead end main located on the west side of Stony
210 Creek School. This project would be in conjunction with the Stony Creek School building
211 addition. This project would fall under the water bond project funding and was previously
212 on the list of proposed projects.
213 W. Approval to reject all bids received for the bid opening June 9, 2008, for the Heritage
214 Window project, and re bid the project due to the receipt of only one bid.
215 X. Acceptance of committee reports as presented.

216
217 Motion by Trustee Godfrey to accept the Consent Agenda as presented; seconded by Trustee
218 McGreal. Roll Call #2: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and
219 Michaels. Motion carried.

220
221 Trustee McGreal called for a roll call vote on Item U. Motion by Trustee Shapiro to approve the
222 request for T.C. Inc., 5055 W. 111th Street, to install certain machines to conduct business as a
223 sports bar, including 2 Pool Tables, 2 Video Golf Games, 2 Mega-Touch Game machines and 1
224 Juke Box; seconded by Trustee Graczyk. Roll Call #3: Voting "aye": Trustees Collins, Shapiro,
225 Graczyk, and Michaels. Voting "present": Trustee Godfrey. Voting "nay": Trustee McGreal.
226 Motion carried.

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228 UNFINISHED BUSINESS: None.

229
230 NEW BUSINESS: None.

231
232 ADJOURNMENT

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234 Motion by Trustee Collins to adjourn; seconded by Trustee McGreal. Motion carried at
235 approximately 7:55 p.m.

236
237 Respectfully submitted,

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239
240 _____
241 Deborah Venhuizen
Village Clerk, Alsip, Illinois