

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES MEETING
4 May 5, 2008
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll and the
7 following members were present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal, and
8 Michaels. Also in attendance Mayor Kitching, and Clerk Venhuizen and Village Attorney Todd
9 Hayden. .

10
11 MAYOR'S REPORT: Mayor Kitching presented and read into the record the following
12 Proclamation: a) Proclamation supporting May 18th through the 24th as National Public Works
13 Week.

14
15 CLERK'S REPORT: Clerk Venhuizen had no report.

16
17 ATTORNEY REPORT: No report.

18
19 ENGINEER REPORT: Tom Lang, Village Engineer reported a bid opening is scheduled for
20 Wednesday, May 21, 2008 in the Council Chambers at 3:30 p.m. for the Laramie Avenue, 117th –
21 119th Street project.

22
23 FINANCE REPORT: Trustee Graczyk presented: a) list of bills dated April 28, 2008, totaling
24 \$649,095.21; b) request for approval of a refund of Transfer Tax in the amount of \$672.00, for Joseph
25 and Dorian Mathis, 5029 W. 120th Place. The Transfer Stamp was returned as the sale of their home
26 did not go through. c) request for approval of a refund of Transfer Tax in the amount of \$764.75, for
27 Bryan and Christine McLawhorn. The McLawhorn's sold their home at 12231 S. 45th Avenue, and
28 paid \$764.75 in Transfer Tax. They then bought a home at 5240 W. 121st Place, Alsip. d) Finance
29 Committee meeting was held this evening to review the 2008-2009 budget, and another meeting is
30 tentatively scheduled in two week.

31
32 FIRE DEPARTMENT REPORT: Trustee Collins had no report.

33
34 POLICE DEPARTMENT REPORT: Trustee Shapiro presented Request for approval of an
35 Ordinance Amending Chapter 12 ("Licenses, Permits and Business Regulations") Article XXIII
36 ("Landlord Licensing") of the Municipal Code of the Village of Alsip Regarding the Licensing of
37 Landlords of Residential Properties. Trustee Shapiro reported Kevin Gartley, IDOT, has advised the
38 two local southbound lanes of I-294 will be closed from 2200 hours (10:00 p.m.) to 0600 hours (6:00
39 a.m.) on Saturday, May 10, Monday, May 12, and Tuesday, May 13, Wednesday, May 14, 2008.
40 Traffic will be diverted southbound Cicero Avenue at 128th to 159th Street on Cicero Avenue, then
41 east on 159th Street to the entrance ramp for southbound I-294.

42
43 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented: a) request from Vince
44 Cullen for approval to carry over three vacation days to the next fiscal year, for use in early May;
45 b) request for approval to hire six (6) summer helpers, the same employees from last year; c) request
46 for approval of the promotion of Greg Fandl from Class One Heavy Equipment Operator
47 to the rank of Street Department Crew Supervisor, effective the first day of the pay period following
48 May 1, 2008; d) request for approval of the promotion of Keith Molitor from a Class Two Driver to
49 the rank of Class One Heavy Equipment Operator, effective the first day of the pay period following
50 May 1, 2008; e) presentation of information regarding the 2008 road program; f) presentation of a
51 letter of commendation for Public Works employee Diana Cheevers for performing above and
52 beyond her assigned duties.

53
54 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) request for approval to send to
55 Planning & Zoning for review and recommendation, a request from Alsip Certified Store, 11732 S.
56 Pulaski Road, for a roof sign permit. The sign will be constructed out of 2x4 and 2x3 wood, and
57 secured to the roof by heavy duty metal straps and large bolts. Trustee Shapiro removed this item (L)
58 from the Consent Agenda; b) request for approval of a request from Gentle Jungle, 3819 West 127th
59 Street for permission to erect (4) 10'x10' pop-up tents for their "Grand Opening" on Sunday, May 4,
60 2008, from 9:00 a.m. to 3:00 p.m. c) request approval of a request from Restvale Cemetery, 11700
61 South Laramie Avenue, for permission to keep a trailer on their property until September, 2009, until
62 they rebuild their maintenance building that was damaged by fire.

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68 d) request for approval of an Ordinance for a variance for Detail Werks, 4731-39 West 120th Street,
69 to install a 10' high fence around the rear parking lot of the building, (approved by the Fire
70 Department); e) request for approval of an Ordinance for a variance for Ray Donaubauer, 4646 West
71 128th Place, for a variance to extend garage four feet to the rear of their property.

72
73 HEALTH & POLLUTION: Trustee McGreal had no report.

74
75 SEWER & WATER: Trustee Godfrey presented the March, 2008, Water Department Activity
76 Report.

77
78 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated April 28, 2008.

79
80 PLANNING & ZONING REPORT: Trustee Michaels presented: a) request for approval of an
81 application for subdivision from Anthony J. Finwall, 11837 S. Laramie Avenue, for subdivision of
82 one lot into two lots (65 x 135 and 70 x 135), to be forwarded to the Planning & Zoning Commission
83 for a Public Hearing.

84
85 REPORTS OF SPECIAL COMMITTEES

86
87 VILLAGE PROPERTY: Trustee Michaels presented: a) request for approval to contract with
88 Diamond Pool for 22 weeks for the cleaning and maintenance services at the Heritage I and Heritage
89 II pools. The cost for Heritage I is \$4,198.00, plus chemicals, and the cost for Heritage II, is
90 \$6,970.00, plus chemicals. Proposals were received and Diamond Pool was the lowest price.
91 Diamond Pool has serviced both pools in the past and has performed well. b) request for approval to
92 paint and fill cracks in the pool at Heritage I at a cost of \$5,540.00. If second coat is necessary it will
93 cost an additional \$1,511.00, for a total cost not-to-exceed \$7,051.00. This is necessary to seal leaks
94 in the pool which are occurring on the southeast portion of the pool. This expenditure has been
95 appropriated in the 2008-09 budget. c) Report that the Illinois Clean Energy Community Foundation
96 has approved a grant of \$13,285 to the Village of Alsip for energy efficient upgrades to indoor
97 lighting systems in our Village Hall, Police Station and both Fire Stations and Public Works building.

98
99 INSURANCE COMMITTEE: Trustee McGreal had no report.

100
101 ORDINANCE & LEGISLATION: Trustee Godfrey presented a request for approval of an
102 Ordinance Amending the Municipal Code of the Village of Alsip to Regulate Temporary Portable
103 Storage Units

104
105 LOCAL IMPROVEMENT REPORT: Trustee Michaels had no report.

106
107 BOAT LAUNCH: Trustee McGreal had no report.

108
109 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

110
111 Mayor Kitching called for removal of items from the Consent Agenda..
112 Trustee Shapiro removed Item L and Mayor Kitching removed Item N.

113
114 Clerk Venhuizen made the necessary additions/changes to the Consent Agenda.

115
116 CONSENT AGENDA

117 A. Approval of minutes of April 21, 2008 Board meeting.

118 B. Approval of minutes of April 28, 2008 Committee meeting.

119 C. Acceptance of a Proclamation in support of May 18th through the 24th as National Public
120 Works Week.

121 D. Approval of a list of bills dated April 28, 2008 totaling \$649,095.21.

122 E. Approval of a refund of Transfer Tax in the amount of \$672.00, for Joseph and Dorian
123 Mathis, 5029 W. 120th Place.

124 F. Approval of a refund of Transfer Tax in the amount of \$764.75, for Bryan and Christine
125 McLawhorn.

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128

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132 G. Approval of an ORDINANCE AMENDING CHAPTER 12 (“LICENSES, PERMITS AND
133 BUSINESS REGULATIONS”) ARTICLE XXIII (“LANDLORD LICENSING”) OF THE
134 MUNICIPAL CODE OF THE VILLAGE OF ALSIP REGARDING THE LICENSING OF
135 LANDORDS OF RESIDENTIAL PROPERTIES **Ordinance No. 2008-5-1.**
136 H. Approval for the Public Works Department to carry over three vacation days to the next
137 fiscal year, for use in early May.
138 I. Approval for the Public Works Department to hire six (6) summer helper(the same
139 employees from last year).
140 J. Approval of the Public Works promotion of Greg Fandl from Class One Heavy Equipment
141 Operator to the rank of Street Department Crew Supervisor, effective the first day of the
142 the pay period following May 1, 2008.
143 K. Approval of the Public Works promotion of Keith Molitor from a Class Two Driver to the
144 rank of Class One Heavy Equipment Operator, effective the first day of the pay period
145 following May 1, 2008.
146 ~~L. Approval to send to Planning & Zoning Commission for review and recommendation, a
147 request from Alsip Certified Store, 11732 S. Pulaski Road, for a roof sign permit. The
148 sign will be constructed out of 2x4 and 2x3 wood, and secured to the roof by heavy duty
149 metal straps and large bolts. (removed)~~
150 M. Approval of a request from Gentle Jungle, 3819 West 127th Street for permission to erect
151 (4) 10’x10’ pop-up tents for their “Grand Opening” on Sunday, May 4, 2008 from
152 9:00 a.m. to 3:00 p.m.
153 ~~N. Approval of a request from Restvale Cemetery, 11700 South Laramie Avenue, for permission
154 to keep a trailer on their property until September, 2009, until they rebuild their maintenance
155 building that was damaged by fire. (removed)~~
156 O. Approval of an ORDINANCE GRANTING A FENCE HEIGHT VARIANCE FOR
157 PROPERTY LOCATED AT 4731-39 WEST 120th STREET. **Ordinance No. 2008 -5-152-1.**
158 P. Approval of an ORDINANCE GRANTING A GARAGE EXTENSION VARIANCE FOR
159 PROPERTY LOCATED AT 4646 WEST 128th PLACE. **Ordinance No. 2008-5-152-2.**
160 Q. Approval of a list of licenses dated April 28, 2008.
161 R. Approval of an application for subdivision from Anthony J. Finwall, 11837 S. Laramie Avenue,
162 for subdivision of one lot into two lots to be forwarded to the Planning & Zoning Commission for
163 a Public Hearing.
164 S. Approval to contract with Diamond Pool for 22 weeks for the cleaning and maintenance services
165 at the Heritage I and Heritage II pools.
166 T. Approval to paint and fill cracks in the pool at Heritage I at a cost not-to-exceed \$7,051.00.
167 U. Approval of an ORDINANCE AMENDING THE MUNICIPAL CODE OF THE VILLAGE
168 OF ALSIP TO REGULATE TEMPORARY PORTABLE STORAGE UNITS.
169 **Ordinance No. 2008-5-2.**
170 V. Acceptance of committee reports as presented.
171
172 Motion by Trustee Collins to establish the Consent Agenda as modified; seconded by Trustee
173 Shapiro. Roll #1: Voting “aye”: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels.
174 Motion carried.
175
176 Motion by Trustee Collins to accept the Consent Agenda as modified; seconded by Trustee Godfrey.
177 Roll #2: Voting “aye”: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels. Motion
178 carried.
179
180 Items removed
181 Item L: Motion by Trustee Shapiro to deny the request from Alsip Certified Store, 11732 S. Pulaski
182 Road, for a permanent roof sign permit until the proper design and construction papers have been
183 submitted; seconded by Trustee Graczyk. Roll #3: Voting “aye”: Trustees Collins, Shapiro, Graczyk,
184 Godfrey, McGreal and Michaels. Motion carried.
185
186 Item N: Motion by Trustee Shapiro to deny the request from Restvale Cemetery, 11700 South
187 Laramie Avenue, for permission to keep a trailer on their property until September, 2009, until they
188 rebuild their maintenance building that was damaged by fire; seconded by Trustee Graczyk. Trustee
189 Shapiro reported the fire was 2-1/2 years ago and approval was never given for the trailer currently
190 on their property. Roll #4: Voting “aye”: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and
191 Michaels. Motion carried.
192

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196 UNFINISHED BUSINESS: None.

197
198 NEW BUSINESS: None.

199
200 OPEN TO THE PUBLIC: Mayor Kitching requested input from the public.

201
202 Mary E. Hackman, 11511 S. Keeler, complained about the Marist High School students parking in
203 front of her home, throwing garbage in yard, parking on grass, and blocking driveway. Chief Troy
204 will increase patrols in area. Various options were discussed, and resident will meet with Chief Troy.

205
206 Jodi and Jeff Stout, 4839 ½ west 119th Street, reported large chunks of concrete and asphalt were left
207 at the site when Home Depot installed the fence, plus the grass was torn up. They also reported that
208 trucks park along side of the fence and the drivers have a direct view into their home and yard. They
209 were concerned with privacy and safety. They requested a 10' fence similar to the fence installed
210 around the garden center. Discussion followed.

211
212 Shannon Brandau, 4839 West 119th Street – complained about the parking lot lights shining into the
213 neighboring houses, and asked for the Police to check on cars sitting next to the fence.

214
215 Joe Fortuna, 4841 West 119th Street, explained that at the Park District meeting when this project was
216 explained to the residents it was stated that the outside perimeter would have a berm, fence, concrete
217 wall, and this has not happened, and requested extension of the ten foot fence. Mayor Kitching
218 responded that this is the first time anyone has complained about this project, and it is doubtful that
219 Harlem Irving will change plans at this point, but he will speak to them.

220
221 ADJOURNMENT

222
223 Motion by Trustee Collins to adjourn; seconded by Trustee Graczyk. Motion carried at approximately
224 8:10 p.m.

225
226 Respectfully submitted,

227
228
229 _____
230 Deborah Venhuizen
231 Village Clerk, Alsip, Illinois

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233
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235