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VILLAGE OF ALSIP  
MINUTES OF  
BOARD OF TRUSTEES MEETING  
April 21, 2008

Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll and the following members were present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal, and Michaels. Also in attendance Mayor Kitching, and Clerk Venhuizen and Village Attorney Paul Stephanides.

MAYOR'S REPORT: Mayor Kitching presented and read into the record the following Proclamations; a) Proclamation in support of May as "Motorcycle Awareness Month; b) Proclamation in support of Municipal Clerks' Week, May 4 through May 10, 2008; c) and presented a request for approval of a Resolution in support and recognition of the Palos Bank Southwest Half Marathon Race to be held on Sunday, May 4, 2008.

CLERK'S REPORT: Clerk Venhuizen made the following corrections to the Agenda: Village Property, item a) second line should read 14 weeks not 4 weeks, and on the Consent Agenda, Item U. should read 14 weeks and not 4 weeks, and on the Consent Agenda Item H. should read April 14, 2008, not March 31, 2008.

Clerk Venhuizen presented: a) March 2008 IDOT MFT allotment totaling \$42,565.14; b) a schedule of Village Board meetings for the fiscal year May 1, 2008 through April 30, 2009. Clerk Venhuizen reported a meeting schedule was given to all Board members and Mayor Kitching along with documentation for review. Clerk Venhuizen pointed out that the Village of Oak Lawn has a population of 55,000, and the Village Board meets twice a month. There were no comments or questions from the Mayor or Board.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Tom Lang, Village Engineer presented: a) the bid opening for the street resurfacing program was held Wednesday, April 10, 2008; b) recommendation and request for approval to award the contract for the 2008 miscellaneous street resurfacing program to the lowest bidder, Crowley-Sheppard Asphalt, Inc., for the bid amount of Two Hundred Eleven Thousand Sixty Three Dollars and Fifty Cents (\$211,063.50).

FINANCE REPORT: Trustee Graczyk presented: a) list of bills dated April 14, 2008, totaling \$947,776.76; b) request for approval of an Ordinance Approving the Transfer of Volume Cap in Connection With Private Activity Bond Issues, and Related Matters.

FIRE DEPARTMENT REPORT: Trustee Collins presented: a) request to approve incentive pay in the amount of \$24,920.81 for the period of 5/1/07 to 4/30/08; b) request to approve holiday pay for the fiscal year 2007/2008 in the amount of \$20, 565.84; c) request for approval of an Ordinance amending Chapter 9 (Fire Prevention and Protection) Article IV (Hazardous Materials Discharges) Section 9-69 (Costs and Penalties) of the Municipal Code.

Trustee Collins reported that May 1, 2008 at Station 1 there will be swearing-in of a new firefighter at 7:00 p.m.

POLICE DEPARTMENT REPORT: Trustee Shapiro presented the March, 2008, Police Department Activity Report.

PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented the March, 2008, Public Works Activity Report.

BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) March, 2008, Building Department Activity Report; b) request for approval of a request from the Alsip Park District for a waiver of permit fees for tents and a fireworks display to be held on Saturday, June 14, 2008; c) request for approval to renew a three-year contract with the lowest bidder, Integrys Energy, the Village's current supplier for pump station electricity. The rate is 8.6% by locking in a three year contract rather than one year at rates of 18% - 30%, which results in a savings for the Village of \$15,000 to \$20,000 per year. Trustee Shapiro commended Greg Palumbo, Finance Director for his work on this project.

65 Board of Trustees meeting  
66 April 21, 2008

67  
68 HEALTH & POLLUTION: Trustee McGreal presented: a) request for approval of a new five-  
69 year contract with Allied Waste Services, with no monthly cost charged to the single-family  
70 homeowner at this time; b) request for approval of an Ordinance Approving an Agreement for  
71 Refuse Collection Services Between the Village of Alsip and Allied Waste Services,  
72 (Crestwood), Inc., and Authorizing Its Execution.

73  
74 Trustee McGreal reported tomorrow is Earth Day. The environmental focus on this day is to  
75 improve air quality, promoting land conservation, and improving water quality. It's a reminder to  
76 us to save energy, use less water, and recycle.

77  
78 Mayor Kitching reported the Village joined the Cleanest Region Contest recently and received a  
79 skid load of CFL bulbs which will be distributed to residents when they come into the Village  
80 Hall pay their water bills.

81  
82 Mayor Kitching reported the Alsip Cleanup Day was held last Saturday, and 4.9 tons of trash  
83 was picked up by volunteers in the rain. Mayor Kitching thanked all the volunteers for making a  
84 difference.

85  
86 SEWER & WATER: Trustee Godfrey presented: a) request for approval of an emergency  
87 purchase of two replacement sodium hypochlorite generator cells from Chemical Pump at a cost  
88 not-to-exceed \$23,000, including shipping. The current cells are malfunctioning, and the chlorine  
89 generators are not operating. The normal life span for these cells is five to seven years, and the  
90 Village's units are eight years old. Trustee Godfrey reported contrary to the report given last  
91 week, both cells need to be used at one time. The cells were purchased and installed at a total  
92 cost of \$22,600.00. This emergency request was previously approved by consensus of the Board  
93 at the April 14, 2008 Committee meeting; b) request for approval to hire six (6) summer helpers  
94 for 12-14 weeks starting the week of June 2, 2008, to perform hydrant maintenance, valve  
95 locating, valve marking, reservoir and building and grounds maintenance and GIS mapping.

96  
97 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated April 14, 2008.

98  
99 PLANNING & ZONING REPORT: Trustee Michaels presented: a) request for approval of an  
100 Ordinance Granting a Special Use Permit for the Property located at 12600-50 South Kroll  
101 Drive, to permit the operation of an automobile storage facility in an I-1 Industrial Light District.  
102 Planning and Zoning Case 2008-3-S-100.

#### 103 104 REPORTS OF SPECIAL COMMITTEES

105  
106 VILLAGE PROPERTY: Trustee Michaels presented: a) request for approval to hire two (2)  
107 summer employees for Heritage I and Heritage II for ~~four (4)~~ fourteen (14) weeks. This has been  
108 appropriated in the 2008-2009 budget; b) request for approval to hire one (1) replacement  
109 employee for the cleaning crew at the Village Hall. This has been appropriated in the 2008-2009  
110 budget; c) request for approval to go to bid for 336 replacement windows for Heritage I and  
111 advertising expenditure; d) request for emergency approval to contract for the repair of two  
112 sewer basins at Heritage II. The basins have dropped and are eroding, and creating a dangerous  
113 hazard. The basins were previously scheduled for repair when the asphalt project was done and  
114 the cost is appropriated in the 2008-2009 budget. The total cost is \$9,130.00.

115  
116 INSURANCE COMMITTEE: Trustee McGreal reported: The insurance committee met April  
117 7<sup>th</sup> and April 14<sup>th</sup> to review proposals for renewal of the Village's Property & Casualty  
118 insurance which expire May 1<sup>st</sup>. Boyle, Flagg & Seaman, the Village's insurance representative,  
119 solicited quotes from Houston General, Q.B.E, and Scottsdale and ESIP, the Village's current  
120 provider. These are the providers writing municipal coverage in Cook County, Illinois. Houston  
121 General declined to quote. Q.B.E., a well established company in the industry, has applied to the  
122 State to provide coverage in Illinois, and as of April 14, they have not received the necessary  
123 approvals and were unable to quote.

124  
125 Scottsdale and ESIP, the Village's current property and casualty carriers, did provide a renewal  
126 quote which reflects a 2.1% increase over last year's cost. The insurance committee recommends  
127 Board approval of Scottsdale and ESIP to provide the Village's Property & Casualty Insurance at  
128 a cost of \$363,697.00.

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Board of Trustees meeting  
April 21, 2008

The committee also reviewed quotes from third party administrators and reinsurance carriers related to the Village's Health Insurance Program, which also expires May 1<sup>st</sup>. Quotes were received from American National, HCC Life, Monumental Life, Reliance Life, U.S. Fire Insurance and AIG. Sun Life declined to quote. Based on the quotes received, which have been distributed to the Board, the insurance committee recommends approval of the Allied Benefit Systems, AIG and Reliance, as third party administrator, reinsurance carrier, and life insurance provider respectively, at a total cost of \$446,395.40, which is a 12.1% increase over the previous year. These costs do not include paid claims as the Village is self-insured for these expenses.

ORDINANCE & LEGISLATION: No report.

LOCAL IMPROVEMENT REPORT: No report.

BOAT LAUNCH: Trustee McGreal reported: The staff received in-service training on new operational procedures on March 28, 2008. The Boat Launch opened on April 1, and a staff meeting was held at the Boat Launch on April 10<sup>th</sup>, with all employees and many improvements have been initiated. The Boat Launch page on the Village of Alsip web site has been updated. The replacement of the Boat Launch deck surface will begin in mid-May. Trustee McGreal thanked Vince Cullen and staff, and Rodger Earley and staff for their prompt assistance and response to requests in our efforts to make improvements at the Boat Launch property.

PRESENTATIONS, PETITIONS, COMMUNICATIONS:

Mayor Kitching called for removal of items from the Consent Agenda; there were none.

Clerk Venhuizen made the necessary additions/changes to the Consent Agenda.

#### CONSENT AGENDA

- A. Approval of minutes of April 7, 2008 Board meeting.
- B. Approval of minutes of April 14, 2008 Committee meeting.
- C. Acceptance of a Proclamation in support of May as "Motorcycle Awareness Month".
- D. Acceptance of a Proclamation in support of Municipal Clerks Week, May 4 through May 10, 2008.
- E. Approval of a RESOLUTION IN SUPPORT AND RECOGNITION OF THE PALOS BANK SOUTHWEST HALF MARATHON RACE BEING HELD ON MAY 4, 2008.  
**Resolution No. 2008 -4-R-2.**
- F. Approval of the March 2008 IDOT MFT allotment totaling \$42,565.14
- G. Approval to award the contract for the 2008 miscellaneous street resurfacing project to the lowest bidder, Crowley-Sheppard Asphalt, Inc, for the bid amount of Two Hundred Eleven Thousand Sixty Three Dollars and Fifty Cents (\$211,063.50).
- H. Approval of a list of bills dated ~~March 31, 2008~~ April 14, 2008, totaling \$947,776.76.
- I. Approval of an ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS. **Ordinance No. 2008-4-6.**
- J. Approve Fire Department incentive pay in the amount of \$24,920.81 for the period of 5/1/07 to 4/30/08.
- K. Approve Fire Department holiday pay for the fiscal year 2007/2008 in the amount of \$20, 565.84.
- L. Approval of an ORDINANCE AMENDING CHAPTER 9 (FIRE PREVENTION AND PROTECTION) ARTICLE IV (HAZARDOUS MATERIALS DISCHARGES) SECTION 9-69 (COSTS AND PENALTIES) OF THE MUNICIPAL CODE OF THE VILLAGE OF ALSIP **Ordinance No. 2008-4-7.**
- M. Approval of a request from the Alsip Park District for a waiver of permit fees for tents and a fireworks display to be held on Saturday, June 14, 2008.
- N. Approval to renew a three-year contract with the lowest bidder, Integrys Energy, the Village's current supplier for pump station electricity.
- O. Approval of a new five-year contract with Allied Waste Services, with no monthly cost charged to the single-family homeowner at this time.

- 193  
194 Board of Trustees meeting  
195 April 21, 2008  
196  
197 P. Approval of an ORDINANCE APPROVING AN AGREEMENT FOR REFUSE  
198 COLLECTION SERVICES BETWEEN THE VILLAGE OF ALSIP AND ALLIED  
199 WASTE SERVICES ( CRESTWOOD), INC., AND AUTHORIZING ITS EXECUTION.  
200 **Ordinance No. 2008-4-8.**  
201 Q. Approval of an emergency purchase of two replacement sodium hypochlorite generator  
202 cells from Chemical Pump at a cost not-to-exceed \$23,000, including shipping. Previously  
203 approved by Board consensus.  
204 R. Approval to hire six (6) summer helpers for 12-14 weeks starting the week of June 2, 2008,  
205 to perform hydrant maintenance, valve locating, valve marking, reservoir and building and  
206 grounds maintenance and GIS mapping.  
207 S. Approval of a list of licenses dated April 14, 2008.  
208 T. Approval of an ORDINANCE GRANTING A SPECIAL USE PERMIT FOR THE  
209 PROPERTY LOCATED AT 12600-50 SOUTH KROLL DRIVE.  
210 **Ordinance No. 2008-4-152-2.**  
211 U. Approval to hire two (2) summer employees for Heritage I and Heritage II for ~~four (4)~~  
212 fourteen (14) weeks.  
213 V. Approval to hire one (1) replacement employee for the cleaning crew at the Village Hall.  
214 W. Approval to go to bid for 336 replacement windows for Heritage I and advertising  
215 expenditure.  
216 X. Emergency approval to contract for the repair of two sewer basins at Heritage II that are  
217 currently in disrepair creating a dangerous hazard.  
218 Y. Approval to renew with Allied Benefit Systems, Scottsdale & ESIP for property and  
219 casualty insurance.  
220 Z. Approval to renew the Village's health insurance with Reliance Life Insurance and AIG.  
221 AA. Acceptance of committee reports as presented.

222  
223 Motion by Trustee Collins to establish the Consent Agenda as presented; seconded by Trustee  
224 Godfrey. Roll #1: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and  
225 Michaels. Motion carried.

226  
227 Motion by Trustee Collins to accept the Consent Agenda as presented; seconded by Trustee  
228 Godfrey. Roll #2: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and  
229 Michaels. Motion carried.

230  
231 UNFINISHED BUSINESS: None.

232  
233 NEW BUSINESS: Trustee Godfrey reminded the Board that next Sunday is Little League  
234 Opening Day and the parade is at 10:30 a.m. at Prairie Jr. High.

235  
236 OPEN TO THE PUBLIC: Mayor Kitching requested input from the public; there was none.

237  
238 ADJOURNMENT

239  
240 Motion by Trustee Collins to adjourn; seconded by Trustee McGreal. Motion carried at  
241 approximately 7:50 p.m.

242  
243 Respectfully submitted,

244  
245  
246 \_\_\_\_\_  
247 Deborah Venhuizen  
Village Clerk, Alsip, Illinois