

1 VILLAGE OF ALSIP
2 MINUTES OF
3 BOARD OF TRUSTEES MEETING
4 November 17, 2008
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6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll with the
7 following in attendance: Trustees Shapiro, Graczyk, Godfrey, McGreal and Michaels, Mayor
8 Kitching and Village Attorney Todd Hayden. Absent: Trustee Collins.
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10 MAYOR'S REPORT: Mayor Kitching presented: a) Request for approval of a Village of
11 Crestwood Intergovernmental Agreement allowing the Village of Alsip to provide alarm
12 monitoring services to the Village of Crestwood. b) Proclamation proclaiming December as
13 National Drunk and Drugged Driving (3D) Prevention Month.
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15 CLERK'S REPORT: Clerk Venhuizen deferred the results of the bid opening for the cleaning of
16 the interior of the underground concrete water tank to Trustee Godfrey, Sewer and Water
17 Committee.
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19 ATTORNEY REPORT: No report.
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21 ENGINEER REPORT: No report.
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23 FINANCE REPORT: Trustee Graczyk presented: a) list of bills dated November 10, 2008
24 totaling \$567,571.12; b) Request for approval of a \$160,000 loan from Midwest Bank, the lowest
25 responsible bidder, for the purchase of telephone system upgrades and upgrades to an
26 ambulance.
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28 FIRE DEPARTMENT REPORT: Trustee Michaels presented: a) Request to waive the bidding
29 requirement and approve Marchione Electric to install a generator at Fire Station #1, at a cost not
30 to exceed \$23,488. This is an emergency purchase, as the current generator is failing and the
31 current system is obsolete. b) Request for approval of holiday pay for the fiscal year 2008/2009
32 in the amount of \$36,391.20. c) Presentation of the following three letters of appreciation: 1)
33 letter from Sue Sortino, Director, Worth Township Youth Commission Office, thanking
34 Firefighter Brian Homel, Firefighter Rick Kraus and Firefighter Chad Freitag for teaching the
35 Pixie School Class about 911 and fire safety; b) letter from Thomas A. Lia, Executive Director,
36 Northern Illinois Fire Sprinkler Advisory Board commending Firefighter Carl Davies for his
37 involved and professional manner during class, during debates, discussion and review of the
38 code presentation. c) Letter from Mary Ann Welsch, representing Cub Scout Pack #3715 Alsip,
39 thanking two Firefighters for their demonstration on fire safety.
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41 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval of an
42 Ordinance Establishing the Position of Technology Services/IT Technician and Establishing the
43 Salary Range for the Position. b) Police Department personnel are conducting a self-defense
44 class at Apollo Park gym on November 18th and 19th for all female employees of the Village of
45 Alsip. Participants will gain valuable tips on protecting themselves in everyday life situations.
46 Officer Shawn Schuldt, a certified S.P.E.A.R.S. training officer along with the assistance of
47 Officer Eric Climaco will be giving the self-defense classes. c) Police Department October, 2008
48 Monthly Activity Report.
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50 PUBLIC WORKS DEPARTMENT REPORT: Trustee McGreal presented the Public Works
51 Department October, 2008 Monthly Activity Report.
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53 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval to
54 hire two inspectors for annual inspections of businesses for five weeks at a cost of \$500.00 per
55 inspector per week. b) Building Department October, 2008 Monthly Activity Report. c) Request
56 for approval of a temporary trailer for the Church of the Virgin Mary, 12147 S. Cicero Avenue,
57 from November of 2008 through June of 2009. The trailer will be placed on church grounds and
58 will be used for office staff, Sunday school staff and organizational meetings.
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60 HEALTH & POLLUTION: No report.
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66 Board of Trustees meeting

67 November 17, 2008

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69 SEWER & WATER: Trustee Godfrey presented: a) Water Department October, 2008 Monthly
70 Activity Report. b) Trustee Godfrey reported one bid was received at the bid opening on
71 November 12, 2008 at 3:45 p.m. at the Alsip Village Hall for the cleaning of the interior of the
72 underground concrete water tank at 117th & Karlov. The one bid received was from Thomas
73 Industrial Coatings, Missouri for \$77,240.00. Following review of the bid a recommendation will
74 be made at the next meeting.

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76 LICENSE REPORT: Trustee Michaels presented a list of licenses dated November 10, 2008.

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78 PLANNING & ZONING REPORT: No report.

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80 REPORTS OF SPECIAL COMMITTEES

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82 VILLAGE PROPERTY: Trustee Michaels presented: a) Request for approval to post and hire a
83 part-time Maintenance Worker for the Heritage II complex. This is a 2008/2009 budgeted item.
84 b) Rodger Early, Facilities Manager, thanked Vince Cullen and all Public Works for their
85 assistance in assembling the gazebo as well as their response and use of a trash pump when a
86 basement flooded at Heritage II. c) The Village Property Committee is happy to report that Phase I
87 of the window replacement project at Heritage #1 went very well. The project started on 10/21 and
88 ended on 10/28. The residents are happy with the windows, and the Village should experience a
89 significant savings with lower heating and cooling costs. Phase #2 is scheduled to start on 5/1/09.

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91 INSURANCE COMMITTEE: No report.

92 ORDINANCE & LEGISLATION: No report.

93 LOCAL IMPROVEMENT REPORT: No report.

94 BOAT LAUNCH: No report.

95 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

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97 Mayor Kitching asked for any item to be removed from the Consent Agenda; there were none.

98 CONSENT AGENDA

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- 100 A. Approval of minutes of November 3, 2008 Board meeting.
101 B. Approval of minutes of November 10, 2008 Committee meeting.
102 C. Approval of a list of bills dated November 10, 2008, totaling \$567,571.12.
103 D. Approval of list of licenses dated November 10, 2008.
104 E. Approval of an **ORDINANCE ESTABLISHING THE POSITION OF TECHNOLOGY**
105 **SERVICES/IT TECHNICIAN AND ESTABLISHING THE SALARY RANGE FOR**
106 **THE POSITION. Ordinance No. 2008-11-2.**
107 F. Acceptance of a **PROCLAMATION PROCLAIMING DECEMBER AS NATIONAL**
108 **DRUNK AND DRUGGED DRIVING (3D) PREVENTION MONTH.**
109 G. Approval of a Village of Crestwood Intergovernmental Agreement allowing the Village
110 of Alsip to provide alarm monitoring services to the Village of Crestwood.
111 H. Approval of a \$160,000.00 loan from Midwest Bank, the lowest responsible bidder, for
112 the purchase of telephone system upgrades and ambulance upgrades.
113 I. Approval to waive the bidding requirement and approve an agreement with Marchione
114 Electric to install a generator at Fire Station #1, at a cost not to exceed \$23,488. This is an
115 emergency purchase, as the current generator is failing and the current system is obsolete.
116 J. Approval of a request to approve Fire Department holiday pay for the fiscal year
117 2008/2009 in the amount of \$36,391.20.
118 K. Approval to hire two inspectors for annual inspections of businesses for five weeks at a
119 cost of \$500.00 per inspector per week.
120 L. Approval of a temporary trailer for the Church of the Virgin Mary, 12147 S. Cicero
121 Avenue, from November of 2008 through June of 2009. The trailer will be placed on
122 church grounds and will be used for office staff, Sunday school staff and organizational
123 meetings.
124 M. Approval to post and hire a part-time Maintenance Worker for the Heritage II complex.
125 This is a 2008/2009 budgeted item.
126 N. Acceptance of committee reports as presented.

127 Motion by Trustee Graczyk to accept the Consent Agenda as presented; seconded by Trustee
128 Godfrey. Roll #1: Voting "aye": Trustees Shapiro, Graczyk, Godfrey, McGreal and Michaels.
129 Motion carried.

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131 Board of Trustees meeting

132 November 17, 2008

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UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

Motion by Trustee Godfrey to enter into closed session to discuss collective negotiating matters; seconded by Trustee Graczyk. Roll #2: Voting “aye”: Trustees Shapiro, Graczyk, Godfrey, McGreal and Michaels. Motion carried.

Mayor Kitching reported the Board is going into closed session and there will be no further business conducted this evening.

ADJOURNMENT: Motion by Trustee Godfrey to adjourn; seconded by Trustee Graczyk. Motion carried at approximately 8:33 p.m.

Respectfully submitted,

Deborah Venhuizen
Village Clerk, Alsip, Illinois