

1 VILLAGE OF ALSIP  
2 MINUTES OF  
3 BOARD OF TRUSTEES MEETING  
4 October 6, 2008  
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll and the  
7 following were present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels,  
8 Mayor Kitching, Clerk Venhuizen and Village Attorney Paul Stephanides.  
9

10 Mayor Kitching called for a motion to enter into closed session to discuss the appointment,  
11 employment, compensation, discipline, performance or dismissal of a specific employee.  
12

13 Motion by Trustee Godfrey to enter into closed session to discuss the appointment, employment,  
14 compensation, discipline, performance or dismissal of a specific employee; seconded by Trustee  
15 Graczyk. Roll #1: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and  
16 Michaels. Motion carried at 7:35 p.m.  
17

18 Mayor Kitching called the meeting back to order at 7:55 p.m.  
19

20 MAYOR'S REPORT: No report.  
21

22 CLERK'S REPORT: No report.  
23

24 ATTORNEY REPORT: No report.  
25

26 ENGINEER REPORT: No report.  
27

28 FINANCE REPORT: Trustee Graczyk presented: a) list of bills dated September 29, 2008,  
29 totaling \$805,001.66; b) Request for approval to direct the Finance Director to leave the position  
30 of payroll clerk vacant because of budgetary constraints. The duties of this position will be  
31 redistributed among current department personnel. The net effect of these changes will result in a  
32 savings of \$20,000. c) Request for approval of a 3% general wage pool increase for the Village  
33 of Alsip's non-union salaried employees retroactive to May 1, 2008.  
34

35 FIRE DEPARTMENT REPORT: Trustee Michaels presented: a) Announcement that for Fire  
36 Prevention Week the Annual Chamber of Commerce Luncheon will be held on Wednesday,  
37 October 8, 2008 at Station #1 from noon to 1:30 p.m., and all Village employees are invited. b)  
38 The Fire Department will host their annual open house on Saturday, October 11, 2008, at Station  
39 #1 at 126<sup>th</sup> & Pulaski, from 1:00 p.m. to 4:00 p.m. All Village employees and residents are  
40 encouraged to attend this special event.  
41

42 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval of a  
43 Separation Agreement and Release with the employee previously discussed with the Board; b)  
44 Request for approval of an Ordinance Approving the Mid-Term Bargaining Agreement with the  
45 Radio Dispatchers. c) Announcement that Officer Chad Rezny and Officer Shawn Schuldt have  
46 been selected to receive the Cook County Sheriff's Award of Merit for 2008 and will be honored  
47 on October 15, 2008 during an award presentation at the Chicago Cultural Center.  
48 d) Announcement that new probationary Officer Jason Slawecki will begin his academy training  
49 on October 6, 2008. e) Congratulations to Deputy Chief Chris Radz for successfully completing  
50 a 10-week instruction course with the FBI National Academy.  
51

52 PUBLIC WORKS DEPARTMENT REPORT: No report.  
53

54 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Request for approval of a  
55 request from the Alsip Chamber of Commerce to place plastic ground signs on wire stakes  
56 around the Village of Alsip, announcing their 22<sup>nd</sup> Annual Auction on Tuesday, October 14<sup>th</sup> at  
57 Manheim Metro Chicago Auction, 121<sup>st</sup> & Central and a request to place a portable sign in front  
58 of the Auction from October 6 to October 14<sup>th</sup>, to announce the event and a request to waive any  
59 fees associated for the signs. b) Request for approval of a request from the Alsip Chamber of  
60 Commerce to place similar signs around the Village on or about November 1<sup>st</sup> to advertise their  
61 Christmas Craft Fair on November 9<sup>th</sup> at Apollo Park and a request to waive any fees associated  
62 for the signs. c) Request for approval of an Ordinance Amending Chapter 6 ("Buildings and  
63 Building Regulations"), of the Municipal Code for the Village of Alsip, Illinois by Adding a  
64 New Article XVIII ("Vacant Buildings").  
65

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69 d) Request for approval of a request from Mission Covenant Church, Blue Island, to hold a car  
70 wash in the back portion of the parking lot at Eggman, 127<sup>th</sup> & Pulaski, on October 4, 2008 from  
71 1:00 p.m. – 5:00 p.m., to raise monies for 2009 summer camps and conferences for children.

72

73 HEALTH & POLLUTION: No report.

74

75 SEWER & WATER: Trustee Godfrey presented a request for approval to reimburse a Water  
76 Department employee Bryan Juricek a total of \$452.05 for tuition and books for attendance in a  
77 Triton College Water Works Operation class as a pre-requisite for obtaining his Water Plant  
78 Operating License. This is a budgeted item.

79

80 LICENSE REPORT: Trustee Collins presented a list of licenses dated September 29, 2008.

81

82 PLANNING & ZONING REPORT: Trustee Michaels presented a request for approval to refer  
83 to the Planning & Zoning Commission for review and a hearing of a Planning Application from  
84 WMI Alsip LLC, regarding subdivision of property at 3750 W. 131<sup>st</sup>. Street.

85

### 86 REPORTS OF SPECIAL COMMITTEES

87

88 VILLAGE PROPERTY: Trustee Michaels presented a request for approval to post/advertise and  
89 hire one replacement employee at Heritage I. This request was previously approved by consensus  
90 at the September 15, 2008 Board meeting.

91

92 INSURANCE COMMITTEE: No report.

93

94 ORDINANCE & LEGISLATION: No report.

95

96 LOCAL IMPROVEMENT REPORT: No report.

97

98 BOAT LAUNCH: Trustee McGreal reported the Boat Launch closes on October 31, 2008.

99

100 PRESENTATIONS, PETITIONS, COMMUNICATIONS: None.

101

102 Mayor Kitching asked for any item to be removed from the Consent Agenda; there were none.

103

### 104 CONSENT AGENDA

105

106 A. Approval of minutes of September 15, 2008 Board meeting.

107 B. Approval of minutes of September 29, 2008 Committee meeting.

108 C. Approval of a list of bills dated September 29, 2008, totaling \$805,001.66.

109 D. Approval of list of licenses dated September 29, 2008.

110 E. Approval of an ORDINANCE APPROVING THE MID-TERM BARGAINING  
111 AGREEMENT WITH THE RADIO DISPATCHERS. **Ordinance No. 2008-10-1.**

112 F. Approval of an ORDINANCE AMENDING CHAPTER 6 (“BUILDINGS AND  
113 BUILDING REGULATIONS”), OF THE MUNICIPAL CODE FOR THE VILLAGE  
114 OF ALSIP, ILLINOIS BY ADDING A NEW ARTICLE XVIII (“VACANT  
115 BUILDINGS”) **Ordinance No. 2008-10-2.**

116 G. Approval to direct the Finance Director to leave the position of payroll clerk vacant  
117 because of budgetary constraints. The duties of this position will be redistributed among  
118 current department personnel.

119 H. Approval of a 3% general wage pool increase for the Village of Alsip’s non-union  
120 salaried employees retroactive to May 1, 2008.

121 I. Approval of a Separation Agreement and Release with the employee previously  
122 discussed with the Board.

123 J. Approval of a request from the Alsip Chamber of Commerce to place plastic ground  
124 signs on wire stakes around the Village of Alsip announcing their 22<sup>nd</sup> Annual Auction  
125 on Tuesday, October 14<sup>th</sup> at Manheim Metro Chicago Auction, 121<sup>st</sup> & Central and a  
126 request to place a portable sign in front of the Auction, from October 6<sup>th</sup> to 14<sup>th</sup>, to  
127 announce the event and a request to waive any fees associated for the signs.

128 K. Approval of a request from the Alsip Chamber of Commerce to place similar signs  
129 around the Village on or about November 1<sup>st</sup> to advertise their Christmas Craft Fair on  
130 November 9<sup>th</sup> at Apollo Park and a request to waive any fees associated for the signs.

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- 133  
134 L. Approval of a request from Mission Covenant Church, Blue Island, to hold a car wash in  
135 the back portion of the parking lot at Eggman, 127<sup>th</sup> & Pulaski, on October 4, 2008 from  
136 1:00 p.m.–5:00 p.m., to raise monies for 2009 summer camps and conferences for  
137 children.  
138 M. Approval to reimburse a Water Department employee Bryan Juricek a total of \$452.05  
139 for tuition and books for attendance in a Triton Collage Water Works Operation class as a  
140 pre-requisite for obtaining his Water Plan Operating License. This is a budgeted item.  
141 N. Approval to refer to the Planning & Zoning Commission for review and a hearing of a  
142 Planning Application from WMI Alsip, LLC, regarding subdivision of property at 3750  
143 W. 131<sup>st</sup> Street.  
144 O. Approval of a request to post/advertise and hire one replacement employee at Heritage I.  
145 This request was previously approved by consensus at the September 15, 2008 Board  
146 meeting.  
147 P. Acceptance of committee reports as presented.

148  
149 Motion by Trustee Godfrey to accept the Consent Agenda as presented; seconded by Trustee  
150 Shapiro. Roll Call #2: Voting “aye”: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and  
151 Michaels. Motion carried.

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153 UNFINISHED BUSINESS: None.

154  
155 NEW BUSINESS: None.

156  
157 CLOSED SESSION: Motion by Trustee Godfrey to move into closed session to discuss  
158 collective negotiating matters; seconded by Trustee Graczyk. Roll #3: Voting “aye”: Trustees  
159 Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels. Motion carried at approximately  
160 8:10 p.m.

161  
162 Mayor Kitching reconvened the meeting at 9:39 p.m., and called for a motion to adjourn.

163  
164 ADJOURNMENT: Motion by Trustee Godfrey to adjourn; seconded by Trustee Graczyk.  
165 Motion carried at approximately 9:40 p.m.

166  
167 Respectfully submitted,

168  
169 \_\_\_\_\_  
170 Deborah Venhuizen  
171 Village Clerk, Alsip, Illinois