

1 VILLAGE OF ALSIP
2 MINUTES OF
3 VILLAGE BOARD MEETING
4 May 21, 2007
5

6 Mayor Kitching called the meeting to order at 7:30 p.m. Clerk Venhuizen called the roll. Present:
7 Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels. Also present Mayor Kitching,
8 Clerk Venhuizen and Attorney Todd Hayden.
9

10 Mayor Kitching led the Pledge of Allegiance.
11

12 MAYOR'S REPORT: Mayor Kitching made the following appointments for the period 05/1/07-
13 04/30/08 (unless otherwise noted):

14 Attorney, Robbins, Schwartz, Nicholas, Lifton & Taylor LTD
15 Engineer, Robinson Engineering
16 E.S.D.A. Director, Frank Hiter
17 Building Commissioner, Michael Spongberg
18 Part-time Building Inspector, John Justin
19 Part-time Electrical Inspector, Tim Mannix
20 Part-time Plumbing Inspector, Bill Welch
21 Facilities Manager, Rodger Early
22 Fire Chief, Charles Geraci
23 Deputy Fire Chief, Fire Prevention, Joseph Schmitt
24 Deputy Fire Chief, Training & Safety, Terry Vrshek
25 Health Inspector, Linda Cavillo
26 Police Chief, Robert Troy
27 Deputy Police Chief, Christopher Radz
28 Tech Services Supervisor, Maria Burk
29 Police Lieutenant, Jim McGreal
30 Road & Bridge Commissioner, Vince Cullen
31 Road & Bridge Foreman, Steve Martinez
32 Finance Director, Greg Palumbo
33 Treasurer, Elizabeth Gonzalez
34 Information Technology Manager, Michael Rugar
35 Water Commissioner, Michael Behrens
36 Water Department Foreman, Daniel Tryban
37 Electrical Commission (1 yr-no pay)
38 Chairman, John Shapiro
39 Recording Secretary, Susan Bruesch
40 Building Department Rep., Michael Spongberg
41 Fire Department Rep., Joseph Schmitt
42 Journeyman Electrician Rep., Tim Mannix
43 Industrial Association Rep., Jeffrey Poynter
44 Electrical Contractor Rep., Jerry Marchione
45 Electrical Inspector Rep., Tim Mannix
46 Com-Ed Representative, Toni Eberhardt
47 Planning & Zoning Commission (3 yrs.)
48 Commissioner Bill Cortese, expires 4/30/10
49 Commissioner Melissa Brochu, expires 4/30/10
50 Commissioner Jerri Lynn Kleina, expires 4/30/10
51 Police & Fire Commission (3 yrs)
52 Commissioner Jack Carlson, expires 4/30/10
53

54 Mayor Kitching reported the Hitchcock Design Group proposal was distributed to the Board for
55 review and placed on the consent agenda for approval.
56

57 CLERK'S REPORT: Clerk Venhuizen reported the fourth meeting in May is scheduled to be held on
58 Tuesday, May 29, 2007 due to Memorial Day. Clerk Venhuizen presented: a) the IDOT April 2007
59 MFT allotment totaling \$46,868.98; b) abstract vote totals from David Orr's office were: Daniel F.
60 Godfrey, Jr., 18.65%, 975 votes, Sheila B. McGreal, 17.62%, 916 votes, Kevin P. Michaels, 16.95%,
61 886 votes and James P. Quinn 883 votes. The recount of the votes resulted in no change in the
62 number of votes.
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69

70 Clerk Venhuizen read a letter into the record from Election Judges Ricardo Moreno and Tim
71 Murtaugh addressed to David Orr, Cook County Clerk, which stated in part; The Early Voting
72 Program allows any voter in Cook County outside of the City of Chicago to vote at any one of several
73 sites, not only at one's home precinct, making it easy to vote during one's lunch hour at work, while
74 running errands, after a visit to the doctor, etc. The success of the program depends on the
75 cooperation of many individuals and entities. One excellent example is the Village of Alsip, Illinois.
76 The Alsip Village Hall is a most appealing sight. It was dedicated in October of 1976. The grounds
77 are always very attractive. There is plenty of off-street parking. It is convenient to I-294 and several
78 main thoroughfares and municipalities. Residents manifest their civic pride by prominently
79 displaying a memorial to military veterans outside the hall and a replica of the Liberty Bell inside of
80 the building. The interior is roomy, efficiently arranged and attractive.

81

82 But the strength of the Village of Alsip's participation in your team effort lies with its people. Village
83 Clerk Deborah Lynn Venhuizen, Deputy Clerk Sharon McDowell, Data Processing Manager Mike
84 Rugar, office personnel, Joyce Welch, Judy DeLuise, Vi Regan and maintenance team members
85 Joyce Sparacino and Betty Bator have been outstanding. All of them have been extremely generous
86 with their time, services, and good will. They have brought great civic pride to the Village of Alsip
87 and would easily be hired and highly valued in the private sector. Please take a moment to commend
88 them. Please keep them in mind when you plan future sites for any of your activities. They are
89 valuable team members.

90

91 Clerk Venhuizen presented a Resolution for Village of Alsip Participation in the State of Illinois
92 Federal Surplus Property Program.

93

94 ATTORNEY'S REPORT: No report.

95

96 ENGINEER'S REPORT: No report.

97

98 FINANCE REPORT: Trustee Graczyk presented: a) list of bills totaling \$1,125,032.02; b) a
99 Resolution recommended by Chapman & Cutler, declaring official intent regarding certain
100 expenditures to be reimbursed from proceeds of an obligation; c) a Finance Committee meeting is
101 scheduled for Thursday, May 24, 2007 at 8:00 p.m. at the Village Hall.

102

103 FIRE DEPARTMENT REPORT: Trustee Collins extended a special thank you to everyone that
104 worked at the Fox Lumber fire and commended all departments from within and outside of the
105 Village, especially all Village employees for an outstanding job.

106

107 POLICE DEPARTMENT REPORT: Trustee Shapiro presented: a) April 2007 Police Department
108 Monthly Activity Report; b) a special thank you to all departments who worked at the fire and
109 especially Police Sgt. Paulmeyer, Sgt. Dadonna, Deputy Chief Radz and Radio Control Operator
110 Donna Citro for their outstanding performance during the Fox Lumber fire; c) block party request for
111 Pat Anderson and residents at 117th-118th & Tripp on August 4, 2007, from 11:00 a.m. to 11:00 p.m.,
112 with a DJ from 1:00 p.m. to 10:00 p.m.; d) graduation party request from Cathy Scardina, 12112 S.
113 Leamington, June 16, 2007, 2:00 p.m.-midnight, with DJ from 2:00 p.m.-10:00 p.m.

114

115 Trustee Shapiro requested and received consensus of the Board for approval of a house party request
116 from resident at 12842 S. Apple Lane, May 26, 2007, 4:00 p.m. – 11:00 p.m., with DJ. Chief Troy
117 will inform the resident that the DJ cannot perform after 10:00 p.m. Trustee Shapiro explained this
118 request was received after the committee meeting.

119

120 PUBLIC WORKS DEPARTMENT REPORT: Trustee Collins presented: a) April 2007 Public
121 Works Monthly Report; b) totals for Alsip Clean Up Day were 5.03 total tons of debris picked up this
122 year. SWAP picked up 1.25 tons, volunteers picked up 3.78 tons; c) a request to hire six summer
123 helpers.

124

125 BUILDING DEPARTMENT REPORT: Trustee Shapiro presented: a) Building Department April
126 2007 Monthly Report; b) Building Department Annual Report for the period 05/01/06-04/30/07; c)
127 request for one day shoe sale from Mona Purday, Executive Director, Share Your Soles Warehouse,
128 11801 S. Central Avenue on Saturday, June 2, 2007 from 8:00 a.m.-1:00 p.m. Trustee Shapiro tabled
129 this item and removed Item Q from the Consent Agenda; d) request from Fox Lumber, 11150 S.
130 Cicero Avenue for a temporary trailer; e) request for a temporary sign along Cicero Avenue from US

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136 Cellular, 12150 S. Cicero Avenue, 4' x 8' sign on two 7 ft. posts; e) request for waiver of fees from
137 the Alsip Park District for the addition to the clubhouse at Fountain Hills Golf Course.
138
139

140 HEALTH & POLLUTION: Trustee McGreal reported a meeting was held with the Health Inspector
141 and an overview of her duties was provided. Thirty citations were issued in the last six months. The
142 Health Department is actively working with Alsip's businesses to ensure businesses comply with the
143 health code. In the next few weeks Trustee McGreal will meet with members of the Health &
144 Pollution Committee to review and if necessary update the ordinances, many of which have not been
145 updated in 25 years. The Health & Pollution committee will also be reviewing the possibility of
146 enhancing the penalties for non-compliance of ordinances to assist the Health Inspector in gaining
147 compliance.
148

149 SEWER & WATER: Trustee Godfrey presented: a) request for a one-day safety training seminar
150 given by Occupational Training and Supply, Inc., on site for Water Department employees at a cost
151 not-to-exceed \$975.00; b) request for approval of the low bid for the painting of the west water tower.
152 Trustee Godfrey tabled the painting of the west water tower and removed Item V from the Consent
153 Agenda.
154

155 LICENSE REPORT: Trustee Graczyk presented a list of licenses dated May 14, 2007 for approval.
156

157 PLANNING & ZONING REPORT: Trustee Michaels presented: a) an Ordinance for a variance for
158 property located at 12660 South Laramie Avenue - Case 2007-11, request by Mark Jackson,
159 representative for Ozinga Bros., for a variance on a silo from 45' to 100' for a portable mix plant.
160 Alsip Planning & Zoning Commission voted 7-0-1 to recommend the approval of the variance of
161 approximately 122%, with the stipulation that Robinson Engineering approves the plan, and
162 authorization for the Chairman to sign all necessary documents; b) an Ordinance Granting a special
163 use permit for property located at 12735 S. Pulaski - Case 2007-8, request by George Wedster Jr. for
164 a special use permit to allow for used auto sales. Alsip Planning & Zoning Commission voted 9-0 in
165 favor of this request; c) request from Alsip Industrial Park LLC, 12801 South Pulaski for a change in
166 zoning from I-2 to Industrial Heavy I-3 with a change in operator and sales office and owner of
167 property remains the same to be forwarded to the Planning & Zoning Commission for review; d)
168 referral of an Ordinance amending the permitted and special uses in the I-2 Industrial District to the
169 Planning & Zoning Commission for hearing.
170

171 REPORTS OF SPECIAL COMMITTEES

172
173 VILLAGE PROPERTY: Trustee Michaels presented: a) request for approval to reject all
174 landscaping bids as recommended by the Village attorney; b) request for authorization to waive the
175 bidding requirements due to the emergency nature of the project and authorize staff to obtain three
176 proposals for the landscaping of seven Village sites at a cost not-to-exceed \$2,000 weekly until this
177 issue is resolved; c) request for approval to hire Diamond Pool for weekly maintenance of the
178 Heritage I pool at a cost of \$4,354, and weekly maintenance of the Heritage II pool at a cost of
179 \$4,252 for a total cost of \$8,606 for the season.
180

181 INSURANCE COMMITTEE: Trustee McGreal presented a request for approval of the 2007
182 COBRA health insurance costs.
183

184 ORDINANCE & LEGISLATION: No report.
185

186 LOCAL IMPROVEMENT REPORT: No report.
187

188 BOAT LAUNCH: No report.
189

190 Attorney Hayden explained under Village Property the landscaping bids were being rejected because
191 of questions related to the Prevailing Wage Requirements that were included in the landscape bids.
192 Landscapers are not subject to the prevailing wage. The Village is waiving the bidding requirements
193 to allow administration to go out and get new proposals from landscaping companies, and instead of
194 letting the grass grow, hire a temporary landscaper at a cost not-to-exceed \$2,000 weekly until
195 proposals are received and a contract for the season is signed.

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200 PRESENTATIONS, PETITIONS, COMMUNICATIONS

201
202 CONSENT AGENDA

- 203
204 Mayor Kitching asked if there are any items the Board would like to remove from the Consent
205 Agenda. Trustee Shapiro removed Item D, Q, S and V.
206 Motion by Trustee Collins to establish the Consent Agenda as modified: seconded by Trustee
207 Graczyk. All in favor; none opposed. Motion carried.
208 Clerk Venhuizen read selected items on the Consent Agenda:
209 A. Approval of minutes of May 7, 2007 Board meeting.
210 B. Approval of minutes of May 14, 2007 Special Board meeting.
211 C. Approval of minutes of May 14, 2007 Committee meeting.
212 D. ~~Acceptance of a list of appointments as submitted by the Mayor.~~ (removed)
213 E. Acceptance of the proposal from Hitchcock Design Group for additional services not covered
214 under the \$25,000 grant.
215 F. Acceptance of the IDOT April 2007 MFT allotment totaling \$46,868.98 to the Village of
216 Alsip.
217 G. Approval of a Resolution for Village of Alsip Participation in State of Illinois Federal Surplus
218 Property Program. Resolution No.2007-5-R-1.
219 H. Approval of a list of bills totaling \$1,125,032.02.
220 I. Approval of a Resolution Declaring Official Intent Regarding Certain Capital Expenditures
221 to be Reimbursed from Proceeds of an Obligation. Resolution No.2007-5-R-2.
222 J. Acceptance of the April 2007 Police Department Monthly Activity Report.
223 K. Approval of: a) block party request from Pat Anderson and residents at 117th – 118th & Tripp
224 on August 4, 2007, from 11:00 a.m. to 11:00 p.m., with a DJ from 1:00 p.m. to 10:00 p.m.
225 L. Approval of a graduation party request from Cathy Scardina, 12112 S. Leamington,
226 June 16, 2007, 2:00 p.m. – midnight, with DJ from 2:00 p.m.-10:00 p.m.
227 M. Acceptance of the Public Works April 2007 Monthly Report.
228 N. Authorization to hire six summer helpers for the Public Works Department.
229 O. Acceptance of the Building Department April 2007 Monthly Report.
230 P. Acceptance of the Annual Building Department Report for the period May 1, 2006 –
231 April 30, 2007
232 Q. ~~Approval of the request for a one-day shoe sale from Mona Purday, Executive Director, to be~~
233 ~~held at Share Your Soles Warehouse, 11801 S. Central Avenue, Saturday, June 2, 2007 from~~
234 ~~8:00 a.m. 1:00 p.m.~~ (tabled)
235 R. Approval of the request for a temporary trailer for Fox Home Center, 11150 S. Cicero
236 Avenue.
237 S. ~~Approval of a request for a temporary sign along Cicero Avenue from US Cellular, 12150 S.~~
238 ~~Cicero Avenue, and a permanent fence to be placed on the parkway.~~ (removed)
239 T. Approval to waive the fees from the Alsip Park District for the addition to the clubhouse at
240 Fountain Hills Golf Course.
241 U. Approval of the request for a one-day safety training seminar given by Occupational Training
242 and Supply, Inc. on site for Water Department employees at a cost not-to-exceed \$975.00.
243 V. ~~Acceptance of the low bid for painting of the west water tower.~~(tabled)
244 W. Approval of a list of licenses dated 5/14/07.
245 X. Approval of an Ordinance for a variance for property located at 12660 South Laramie
246 Avenue, pending review and approval of the plans by the Village Engineer.
247 Ordinance No. 2007-5-152-1.
248 Y. Approval of an Ordinance Granting a Special Use Permit for Property Located at 12735
249 South Pulaski. Ordinance No.2007-5-152-2.
250 Z. Approval to refer to the Planning & Zoning Commission, a request from Alsip Industrial
251 Park LLC, 12801 Pulaski for a change in zoning from I-2 to Industrial Heavy I-3, with a
252 change in operator and sales office.
253 AA. Approval to refer an Ordinance Amending the Permitted and Special Uses in the I-2
254 Industrial District to the Planning & Zoning Commission for hearing.
255 BB. Authorization to reject all bids for the landscaping of various Village properties.
256 CC. Authorization to waive the bidding process for the landscaping of various Village properties
257 and authorize staff to secure a minimum of three proposals and hire a temporary landscaper at
258 a cost not-to-exceed \$2,000 weekly until a proposals are received and a contract is approved
259 for the season.
260

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264
265 DD. Approval to hire Diamond Pool for weekly maintenance of the Heritage I pool at a
266 cost of \$4,354, and weekly maintenance of the Heritage II pool at a cost of \$4,252 for a total
267 cost of \$8,606 for the season.

268 EE. Approval of the 2007 COBRA insurance rates.

269 FF.. Acceptance of all committee reports.

270
271 Motion by Trustee Collins to accept the consent agenda as presented; seconded by Trustee Graczyk.
272 Roll No. 1: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal, Michaels. Motion
273 carried.

274
275 Item D: Trustee Shapiro called for a roll call vote on the list of appointments by the Mayor.
276 Motion by Trustee Shapiro to accept the list of appointments as submitted by the Mayor; seconded by
277 Trustee Godfrey.

278 Roll No. 2: Voting "aye": Trustee Collins, Shapiro, Graczyk, Godfrey, Michaels.

279 Abstention: Trustee McGreal. Motion carried.

280
281 Item Q: was tabled.

282 Item S: Trustee Shapiro reported a representative from US Cellular, 12150 S. Cicero, was invited to
283 the meeting to address questions from the Board and no representative was present.

284 Motion by Trustee Shapiro to deny the request from US Cellular, 12150 S. Cicero to erect a
285 temporary 4 x 8 on two 7 ft. posts; seconded by Trustee Godfrey.

286 Roll No. 3: Voting "aye": Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal, Michaels. Motion
287 carried.

288 Item V was tabled.

289
290 UNFINISHED BUSINESS: None.

291
292 NEW BUSINESS: Mayor Kitching invited everyone to the Veterans' Memorial Service on Sunday,
293 May 27, 2007 at 11:00 a.m. at the Post 450 VFW on 118th & Old Cicero Avenue. There will be
294 shuttle buses for the public.

295
296 OPEN TO PUBLIC

297
298 Karen Waclawik, 11115 S. LeClaire, thanked the Fire & Police Departments for their hard work at
299 the Fox Lumber Fire. Ms. Waclawik complained about the noise from bottles thrown in the garbage
300 cans at 3:30 a.m. by BG Fellows and Allied Waste picking up garbage at 5:00 a.m. There will be
301 extra police patrol sent at closing time.

302
303 Nick Schwaller, 4924 W. 123rd Place, reported traffic at 127th & Laramie, and the truck traffic from
304 Walsh Construction and the need for a stop sign. He also reported Chicago Truck parks trailers on the
305 lanes to boat launch which are narrow and trailers are parked on Plattner Drive and asked for police
306 to start ticketing.

307
308 Nicole Panici, 11415 S. Lawler, reported the rivets placed between 111th and 114th Street for speeders
309 are torn up and motorists are running the stop signs at Avon and Lawler.

310
311 Bill Tellano, 12232 Hamlin, reported on the parking for the Veterans' Memorial Service on Sunday
312 May 27, 2007: Southside's parking lot will be for handicapped and they will stay closed until the
313 ceremony is over; there will be a shuttle bus a block west of Veterans Way traveling up 118th to
314 Laramie and there will be a cone marked "bus stop" on the corner of 119th Street there will be a cone
315 marked "bus stop."

316
317 ADJOURNMENT Motion by Trustee Collins to adjourn; seconded by Trustee McGreal. All in
318 favor; none opposed. Motion carried at 8:15 p.m.

319
320 Respectfully submitted,

321
322
323
324 _____
325 Clerk Deborah Venhuizen
Village Clerk, Alsip, Illinois