

1 VILLAGE OF ALSIP  
2 MINUTES OF  
3 BOARD OF TRUSTEES MEETING  
4 September 17, 2007  
5

6 Clerk Venhuizen called the meeting to order at 7:30 p.m. and called the roll and the following  
7 Trustees were present: Trustees Collins, Shapiro, Graczyk, Godfrey, McGreal and Michaels.  
8 Also present Clerk Venhuizen and Attorney Todd Hayden. Absent: Mayor Kitching.  
9

10 Clerk Venhuizen stated that in the absence of Mayor Kitching and in accordance with Section 2-  
11 73, Rule 1, of the Village of Alsip Municipal Code, the Board shall elect one of its members  
12 Mayor pro tem for tonight's meeting. Clerk Venhuizen called for a motion from the floor to elect  
13 a pro tem Mayor.  
14

15 Motion by Trustee Graczyk to elect Trustee Collins Mayor pro tem for tonight's meeting;  
16 seconded by Trustee Godfrey. Roll #1: Voting "aye": Trustees: Shapiro, Graczyk, Godfrey,  
17 McGreal, Michaels and Collins. Motion carried.  
18

19 Mayor pro tem Collins led the Pledge of Allegiance.  
20

21 **MAYOR'S REPORT:** Mayor pro tem Collins reported the CSX Railroad track repairs at 122<sup>nd</sup>  
22 & Kostner are not completed.  
23

24 Mayor pro tem Collins reported the Knights of Columbus previously requested Board approval  
25 for a three day license to stand on the corner and collect money. The Board denied the request  
26 because of the three day issue. Mayor pro tem Collins and Trustee Shapiro talked to Mary  
27 Lynch, Knights of Columbus, and learned the letter sent by a new inexperienced employee was  
28 in error. The Knights of Columbus plan to solicit at grocery stores and businesses in the Village  
29 of Alsip, and no Board action is required.  
30

31 **CLERK'S REPORT:** Clerk Venhuizen presented the IDOT August 2007 MFT report  
32 allocating \$49,275.17 MFT funds to the Village of Alsip.  
33

34 **ATTORNEY'S REPORT:** No report.  
35

36 **ENGINEER'S REPORT:** No report.  
37

38 **FINANCE REPORT:** Trustee Graczyk presented: a) a list of bills dated September 10, 2007  
39 totaling \$1,652,049.67; b) request for a vehicle sticker refund totaling \$26.00 for Jennifer  
40 Humphrey, 5100 W. 122<sup>nd</sup> Street, for a sticker mailed to wrong address, repurchased, and then  
41 original returned; c) Resolution Authorizing Intervention in Property Tax Assessment Appeals;  
42 d) recommendation for approval of an agreement with Cimco Communications, Inc. for three (3)  
43 years for phone services. This item was inadvertently omitted from the Consent Agenda on  
44 September 4, 2007.  
45

46 **FIRE DEPARTMENT REPORT:** No report.  
47

48 **POLICE DEPARTMENT REPORT:** Trustee Shapiro presented a) request for approval of an  
49 Ordinance Amending Chapter 13 ("Miscellaneous Provisions and Offenses"), Article I ("In  
50 General"), Section 13-23.1 ("Vehicle Noise Prohibition and Penalty") of the Municipal Code of  
51 the Village of Alsip, which currently limits enforcement of noise violations to the public way  
52 only. This amendment is to allow enforcement on private property and broaden the scope of the  
53 ordinance to reflect the original intent of the Village Board; b) request for approval of an  
54 Ordinance Authorizing the Disposal of Personal Property by Public Auction/Sale and  
55 participation in the October 6, 2007 Joint Municipal Vehicle Auction sponsored by the  
56 Southwest Conference of Mayors for disposal of surplus and seized property; c) August, 2007  
57 Police Department Monthly Report.  
58

59 **PUBLIC WORKS DEPARTMENT REPORT:** Trustee Graczyk presented the August, 2007  
60 Public Works Department Monthly Report.  
61  
62  
63  
64  
65

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68

69 **BUILDING DEPARTMENT REPORT:** Trustee Shapiro presented: a) request from Mary  
70 Schmidt, Alsip Chamber of Commerce, for permission to place plastic ground signs on wire  
71 stakes around the Village of Alsip announcing the Chamber's 21<sup>st</sup> Annual Auction on Tuesday,  
72 October 16, 2007 at Greater Chicago Auction, 121<sup>st</sup> & Central, and to place a portable sign in  
73 front of the Auction from October 9-16, 2007, and waiver of associated fees. The plastic signs  
74 will be placed around the Village about 10 days prior to the event and signs will be removed  
75 within a few days after the auction.

76

77 **HEALTH & POLLUTION:** No report.

78

79 **SEWER & WATER:** Trustee Godfrey presented the August, 2007 Sewer & Water Department  
80 Monthly Report. Trustee Godfrey reported the west water tower is being drained in order to  
81 begin inspection for refurbishing and painting. The work on the water tower should be completed  
82 around Thanksgiving, and Mike Behrens, Water Commissioner, expects no decrease in water  
83 pressure.

84

85 **LICENSE REPORT:** Trustee Graczyk presented a list of licenses dated September 10, 2007.

86

87 **PLANNING & ZONING REPORT:** No report.

88

89

### **REPORTS OF SPECIAL COMMITTEES**

90

91  
92 **VILLAGE PROPERTY:** Trustee Michaels reported: a) six proposals were received for the  
93 roof replacement at the Village Hall. The following six companies submitted proposals: Prate  
94 Installations, Wauconda, IL, \$128,000.00; Knickerbocker, Harvey, IL, \$128,500.00; Tidwell, Elk  
95 Grove Village, IL, \$150,920.00; Total Roofing, Dolton, IL, \$157,803.00; Barry's Roofing, Alsip,  
96 IL, \$165,000.00; E. W. Olson, Markham, IL, \$206,500.00. Trustee Michaels changed the  
97 wording of Item L on the Consent Agenda and requested approval to authorize a contract with  
98 Prate Installations at a cost of \$128,000 for replacement of the roof at the Village Hall and  
99 approval of a written contract pending review and approval by Village Legal Council and the  
100 Village Finance Director; b) request to retain Sheila Klinker as a part-time custodial worker at  
101 Heritage II, at a salary of \$10.50 per hour.

102

103 **INSURANCE COMMITTEE:** Trustee McGreal presented: a) request for authorization to add  
104 a Serious Mental Illness Treatment benefit to the Village of Alsip employee health insurance  
105 program as recommended by Tom English, Boyle Flagg & Seaman, Inc.; b) request for approval  
106 of the minutes of the September 4, 2007 Quarterly Loss Prevention meeting.

107

108 **ORDINANCE & LEGISLATION:** No report.

109

110 **LOCAL IMPROVEMENT REPORT:** No report.

111

112 **BOAT LAUNCH:** No report.

113

114 **PRESENTATIONS, PETITIONS, COMMUNICATIONS:** None.

115

116 Trustee Graczyk corrected a typographical error on line 31 of the September 10, 2007  
117 Committee Meeting minutes.

118

119 Motion to Establish Consent Agenda as amended.

120

121 Motion by Trustee Graczyk to establish the Consent Agenda; seconded by Trustee Michaels.  
122 Roll #1: Voting "aye": Trustees: Collins, Shapiro, Graczyk, Godfrey, McGreal, and Michaels.  
123 Motion carried.

124

### **CONSENT AGENDA**

125

- 126 A. Approval of minutes of September 4, 2007 Board meeting.
- 127 B. Approval of minutes of September 10, 2007 Committee meeting as amended.
- 128 C. Acceptance of the IDOT August 2007 MFT allotment totaling \$49,275.17.
- 129 D. Approval of a list of bills dated September 10, 2007, totaling \$1,652,049.67.

130

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- 133  
134 E. Approval of a vehicle sticker refund totaling \$26.00 for Jennifer Humphrey,  
135 5100 W. 122<sup>nd</sup> Street.  
136 F. Approval of Resolution 2007-9-R-2, Resolution Authorizing Intervention In  
137 Property Tax Assessment Appeals.  
138 G. Approval of an Agreement with Cimco Communications, Inc. for phone line  
139 services for three (3) years.  
140 H. Approval of Ordinance Amending Chapter 13 (“Miscellaneous Provisions and  
141 Offenses”), Article I (“In General”), Section 13-23.1 (“Vehicle Noise Prohibition  
142 and Penalty”) of the Municipal Code of the Village of Alsip.  
143 Ordinance 2007-9-3.  
144 I. Approval of an Ordinance Authorizing the Disposal of Personal Property by  
145 Public Auction/Sale. Ordinance No. 2007-9-4.  
146 J. Approval of a request from Mary Schmidt, Alsip Chamber of Commerce, for  
147 permission to place plastic ground signs on wire stakes around the Village of  
148 Alsip announcing the Chamber’s 21<sup>st</sup> Annual Auction on Tuesday, October 16,  
149 2007 at Greater Chicago Auction, 121<sup>st</sup> & Central, and to place a portable sign in  
150 front of the Auction from October 9-16, 2007, and waiver of associated fees. The  
151 plastic signs will be placed around the Village about 10 days prior to the event  
152 and signs will be removed within a few days after the auction.  
153 K. Approval of a list of licenses dated September 10, 2007.  
154 L. Approval to authorize a contract with Prate Installations at a cost of \$128,000 for  
155 replacement of the roof at the Village Hall and approval of a written contract  
156 pending review and approval by Village Legal Council and the Village Finance  
157 Director.  
158 M. Approval to retain Sheila Klinker as a part-time custodial worker at Heritage II, at  
159 a salary of \$10.50 per hour.  
160 N. Approval of the minutes of the September 4, 2007 Quarterly Loss Prevention  
161 meeting.  
162 O. Approve request for authorization to add a Serious Mental Illness Treatment  
163 benefit to the Village of Alsip employee health insurance program a  
164 recommended by Tom English, Boyle Flag & Seaman, Inc.  
165 P. Acceptance of committee reports.  
166

167 Motion by Trustee Shapiro to accept the Consent Agenda as presented; seconded by Trustee  
168 Michaels. Roll #2: Voting “aye”: Trustees: Collins, Shapiro, Graczyk, Godfrey, McGreal and  
169 Michaels. Motion carried.

170  
171 UNFINISHED BUSINESS: None.

172 NEW BUSINESS: None

173  
174 OPEN TO PUBLIC:

175  
176 William Tellano, Secretary Alsip Fire and Police Commission read the following letter into the  
177 record: I would like to take this opportunity to commend Lieutenant James McGreal for his help  
178 given to me with sorting through and moving files during the process of setting up the relocated  
179 office of the Alsip Fire and Police Commission. Lieutenant McGreal also extended to me  
180 professional and courteous help with going through some of the procedures that I as Secretary of  
181 the Fire and Police Commission am required to do. Our Police Department has a real asset in  
182 Lieutenant McGreal and I am privileged that I was able to benefit from his experience and  
183 expertise.  
184

185 ADJOURNMENT

186  
187 Motion by Trustee Graczyk to adjourn the meeting; seconded by Trustee Godfrey. All in favor;  
188 none opposed. Motion carried at approximately 7:45 p.m.  
189

190 Respectfully submitted,

191  
192  
193 \_\_\_\_\_  
194 Deborah Venhuizen  
Village Clerk, Alsip, Illinois