

Warehouse Helper (Alsip)

Wells Plumbing and Heating Supplies **Alsip** Branch needs warehouse helper.
Work time: Full time

Essential duties and responsibilities

- Assist shipping and receiving unloading trucks and checking in merchandise
- Prepares orders by processing requests and supply orders; pulling materials; packing boxes; placing orders in delivery area
- Sort and place materials or items on racks, shelves or in bins according to organizational standards
- Open bales, crates and other containers
- Maintains inventory controls by collecting stock location orders, printing request, recording amounts of materials or items received or distributed through a computer. May also assist in counting of physical inventory
- Maintains safe and clean work environment by keeping shelves, pallet area, and work stations neat. Organize warehouse and work area for orderliness at all times

Qualification requirements

- Good communication, organizational, time management mathematical skills
- Dependable and Reliable
- Helpful if you know how to drive forklift

Physical demands and abilities

- Regularly required to use hands to finger, handle or feel, reach with hands and arms and talk or hear
- Regularly lift and/or move objects 10-50lbs occasionally lift and/or move objects that weigh more than 100 lbs.
- Occasionally required to sit and climb or balance
- Specific vision abilities required for this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust and focus.

If you are interested, please come in person at 4101 W 123rd st, Alsip, IL 60803
With your resume. (Usual hours: 6:30am to 4pm M-F) or call (708) 752 – 9051
Store manager: Lewis

Thank you for reading our AD.

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